

VILLAGE OF FRAZEYSBURG

COUNCIL MEETING MINUTES

03/11/2024

REGULAR SESSION

Held: March 11, 2024

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The Village of Frazeytsburg Council convened in regular session from 6:02 p.m. to 7:52 p.m. at the Township Hall.

The reciting of the Pledge of Allegiance was said and a prayer was given by Mayor Wolford.

PRESENT:

EMPLOYEES: Sterling Coots, Natalie Grable, Solicitor Tiberio, Josh Marohl, Whitney Evans

VISITORS: Liz Gast, Diane Wolford, Terry Swartz, Natalie Terry, Bill Hedges

Two citizens: Liz Gast and Natalie Terry attended the meeting to be considered for the open council seat.

Both Ms. Gast and Ms. Terry spoke on why they would be a good fit for the position.

- Motion Smith, Second Laughton to adjourn to Executive Session to discuss personnel. Five (5) yeas Zero (0) nays
- Motion Laughton, Second Ross to return from Executive Session. Five (5) yeas Zero (0) nays

Motion Laughton, Second McIntire suspending the rules on **RESOLUTION 17-24A A RESOLUTION APPROVING THE APPOINTMENT OF LIZ GAST TO FILL THE VACANT SEAT ON THE VILLAGE COUNCIL; AND DECLARING AN EMERGENCY.** Five (5) yeas Zero (0) nays

Motion Laughton, Second Smith approving **RESOLUTION 17-24A A RESOLUTION APPROVING THE APPOINTMENT OF LIZ GAST TO FILL THE VACANT SEAT ON THE VILLAGE COUNCIL; AND DECLARING AN EMERGENCY.** Five (5) yeas Zero (0) nays

Roll call was made with the following members present:

SMITH

MCINTIRE

GAST

REISINGER

LAUGHTON

ROSS

Absent: NONE

- Motion McIntire, Second Laughton approving the minutes from the February 12, 2024 regular council meeting. FIVE (5) YEAS ZERO (0) NAYS ONE (1) ABS
- Motion McIntire, Second Laughton, approving the payment of bills for March 11, 2024. FIVE (5) YEAS ZERO (0) NAYS ONE (1) ABS

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Note to Council: in the March 2024 meeting there were two resolutions marked 17-24. To remedy this error in the minutes, reflecting that the resolution for the new council member is labeled 17-24A and the changes to the zoning inspection department remains 17-24.

Mayor's Report

The mayor stated that he will discuss things as they are mentioned within the process of the meeting.

Councilperson Reisinger inquired about the recent meeting with Shalimar Property that was to take place, the meeting has not occurred; Shalimar did not attend the BPA meeting and didn't make another scheduled meeting.

Mayor's Court report:

ENTITY	AMOUNT	MONTH
Village	\$907.00	February
State	\$272.50	February
Muskingum County Court	\$10.50	February
Total paid out	\$1,190.00	February
Computer fund	\$70.00	February
Computer fund YTD	\$150.00	February

FINANCE COMMITTEE REPORT

Committee Chair McIntire reported:

Met 2-15-24 (special called meeting) from 6:00 p.m. to 8:40 p.m.

Members Present: Mayor Fred, Council Persons McIntire, Smith, Ross and Fiscal Officer Grable

The Committee reviewed five (5) different companies who submitted for the advertised SOQs:

Vaughn, Coast and Vaughn
ADR & Associates
WE Quicksall
New River Engineers Inc.
GPD Group

The Committee Members received scoring sheets from OMEGA in order to rate the Engineers.

During the meeting, Grable assisted the members with questions by citing ORC 4703 and an article that helped the committee understand why financial quotes are not included in SOQs.

The three (3) Committee Members scored the five companies that had submitted and also contacted references in the community with the top scores going to ADR & Associates and Vaughn, Coast, Vaughn.

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The only remaining question following the meeting by the members was: Can the Engineer/Vendors be changed within a project. It was decided that it can occur but not without obstacles.

Met 3-11-24

Committee Chair McIntire reported:

Finance Committee met before the Council Meeting, as advertised, rather than after the Council Meeting.

The purpose was to open Duralator (media filter) bids that were received through March 7, 2024 at 3:00 p.m.

Project Engineer Morgan Coast was in attendance for the opening.

He had entertained questions and showed the project area to two potential bidders;

- 1) Buena Environmental, LLC of Heath, Ohio
- 2) Downing Construction Co. of Baltimore, Ohio

Downing Construction Co. was the only bid received at cost of \$653,739.00 as the estimated cost of the project had been \$559,135.00 which is 15% over estimated costs.

BPA:

The next scheduled meeting is March 26th, 2024 at 3:00 pm at the Village Offices.

INCOME TAX:

Income tax administrator Grable included a report explaining what increasing Tax Rate from 1% to 1.25% or 1.50%, for additional revenue.

More discussion to be had about how the Council would like to proceed.

PARKS AND RECREATION REPORT:

Met 3/6/24 (the following info in regular type is the committees' notes, the bold letters are what was discussed during the council meeting)

Members Present: Emily McIntire, KC Smith, Kurt Laughton, and Fred Wolford were all in attendance. Discussion was had on the following:

- Fred is meeting with township trustees to see about obtaining the ballparks
- Straker Foundation-fall cycle? possibly will need to submit for the 50% that will need to match the ODNR grant applied for
- \$9100 to pour concrete for diving board and seeking a grant
- Skate Park: looking at putting it at the pool, where the pine trees were
- Bike trail around the ballpark property
- Suggestions to make skate park accessible to young skaters just learning to skate

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- Have ADR (Engineer) meet with public participants to provide input
- Saturday March 16th at 5:00 p.m. have Town Hall meeting @ Township Hall
Topics: skate park, senior citizens free swim from 11am to noon daily before pool opening, community center, future at the pool, community input, fundraising, pickleball courts, basketball courts, Silver Sneakers/ to help fund for seniors (future facility).
- Leave 2024 pool rates the same as 2023 season
- **Township Trustees will sell ballpark to us for \$64,000 (payoff amount of the loan they still owe)**
- **Community give testimonials about what the pool meant to them growing up**
- **Working on grant application for a community center once ballfields are obtained**
- **Fall cycle for Straker with liner**
- **\$9,100 for the concrete for diving board working on grant with the Schooler Foundation**
- **Skate Park near where the pool is now with grant we can apply for**
- **Bike trail around Ballpark with access road so kids are not walking down Canal Street**
- **Townhall meeting March 16th at 5:00 p.m. with Parks and Recs members**
- **Free swim for adult citizens**
- **Our pools hours verses Dresden pools limited hours**
- **Pool rates- keep Early Bird the same**
Family will be \$225 which is \$15 more than 2023 season
Individual will be \$125 which is \$15 more than 2023 season
pool party will be \$200
keep daily rates the same as 2023 season

SAFETY COMMITTEE

Met on 2-19-24

Present were: Mayor Fred Wolford, Laughton and Ross

Topics: Covers need made for the Storm Drains.

ZONING REPORT

Met 2-27-24

Present were: Mayor Wolford, Ludinich, Eli Bourne, Emmett Reisinger

Topics:

- Mayor discussed some properties needing addressed in the Village and what he would like to see from the committee here on out
- Two more people added: Earl Jenkins and Anita Brock to fulfill what the legislation states the Committee should be.

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POLICE REPORT:

March 2024 Report to Council and Jackson Township

Statistics for February 2024 [vs previous month]:

Total Incidents: 47 [44]

Calls for Service: 27 [32]

Traffic Stops: 20 [12]

Citations/Criminal Summons Issued: 13 to Frazeytsburg Mayor's Court, 0 to Muskingum County Court (4 Speed, 5 Expired Tags, 3 DUS, 2 Junk Vehicle) . . . [7]

Arrests made: 0 . . . [4]

Notes for the Month:

As shown in the statistics above, we made 0 arrests for the month of February. We would like to think that this is because of our steadfast dedication in cleaning up our troublemakers, but we sincerely appreciate our residents and visitors being on their best behavior.

We did, however, assist the Sheriff's Office in making 3 arrests on their calls, including on a vehicle pursuit from the city where we were able to spike the suspect's car in Dresden. The suspect was eventually arrested after the pursuit continued into Coshocton County.

We have welcomed back Officer Taylor Jackson to the department as a part-timer, and will have two additional auxiliary officers joining us after they graduate the academy this May. Once they are trained up and comfortable on their own, we hope that they will be able to provide some sorely needed weekend coverage going into the future.

Vehicle Report:

We had two of our vehicles (2017 Explorer and 2006 Crown Vic) down for maintenance at the same time earlier this year. This shows how quickly things can happen and why it is important that we ensure proper maintenance and care with our vehicles. It also stresses the importance of having enough vehicles for our officers to use in the event that one or more go down. This is not as much of an issue currently; however, as we continue to grow and add more personnel (especially part-timers), we will need to look into securing at least one more vehicle. Just something to keep in mind for the coming years, which we can discuss more later.

Our Humvee is currently being worked on. We aren't 100% sure when it will be completed, but we hope to have it back and ready to roll by Homecoming for use in the parade. Our old 2015 Explorer has finally been stripped of its graphics and equipment, and that equipment will be used to outfit the Humvee for use, saving the Village any additional costs for upfitting. The money gained from auctioning the 2015 will also likely go towards the repair bill for the Humvee.

Jackson Township:

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Of the # calls for service, 9 [6] were in Jackson Township. They were as follows:

02/08 Domestic involving juvenile suspect on Cannon Rd, held for SO

02/09 Check welfare on Hamby Hill Rd, checked OK, handled for SO

02/09 Non-injury crash at Raiders Rd/Black Run Rd, assisted OSP

02/14 Road hazard on OH-16, stopped suspect vehicle for possible OVI, but did not issue any citations

02/16 Non-injury crash on Canal Rd at Vickers Hill Dr, assisted OSP

02/22 Disabled vehicle on OH-16, assisted motorist w/ changing flat tire

02/27 Disabled vehicle on OH-16, stood by with motorist until tow truck arrived

02/28 Road hazard on OH-16, watched for reckless vehicle from Licking Co, but it never made it to Old Riley Rd

02/29 Road hazard on OH-16, watched for reckless vehicle from Coshocton Co, but it never made it to Old Riley Rd

Assists to Other Agencies:

Muskingum County Sheriff's Office: 5 (1 suspicious vehicle in ECO Park, 1 assist on vehicle pursuit throughout County, 1 animal complaint, 1 suspicious activity at OH-60 park and ride, 1 assist fire in Nashport)

Dresden: 1 (1 dispute on Bottom Rd)

As always please be sure to keep an eye out for any suspicious activity and report it to the Muskingum County Sheriff's Office Dispatch center at 740-452-3637 or call 911 in case of an emergency. Sgt. Josh Marohl

FIRE REPORT:

Firefighter Swartz had given the Fiscal Officer last month's report (January) after the February meeting, to which the numbers were included in the Council Packets.

At the meeting he reported February:

EMS	Fire	Total	
#25	#10	#35	
Village	Jackson	Pike	
#17	#6	#4	
Falls Twp. Mutual Aid #2	Licking Twp. Mutual Aid #	Hanover Mutual Aid # 1	Dresden Mutual Aid #4

Mayor and Council thank the Fire Department for all the support at demolition of the Property at the corner of 2nd and Basin! Important to keep the dust down.

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LEGISLATION:

FIRST READING:

- **ORDINANCE 07-24** AN ORDINANCE TO PROMOTE THE OFFICE ASSISTANT IN THE VILLAGE TO A FULL TIME POSITION

SECOND READING:

- **RESOLUTION 16-24** A RESOLUTION APPROVING THE OUTSIDE EMPLOYMENT OF AN EMPLOYEE AS PER HANDBOOK SECTION 15.7

THIRD READING:

- **ORDINANCE 01-24**
Motion Laughton, Second McIntire approving AN ORDINANCE AMENDING ORDINANCE 06-23 ALLOWING LANDLORDS THE OPTION TO SET UP BILLING AND LINE REPAIR RESPONSIBILITY IN REQUIRING APARTMENT COMPLEXES IN THE VILLAGE OF FRAZEYSBURG TO MAINTAIN A MASTER METER FIVE (5) YEAS, ZERO (0) NAYS, ONE (1) ABSTAIN
- **RESOLUTION 02-24** Motion **Smith, Second Laughton approving A RESOLUTION AUTHORIZING THE MAYOR AND/OR FISCAL OFFICER TO USE AMERICAN RESCUE PLAN FUNDS TO PURCHASE BREATHALYZER EQUIPMENT FOR THE VILLAGE POLICE DEPARTMENT FIVE (5) YEAS, ZERO (0) NAYS, ONE (1) ABSTAIN**
- **RESOLUTION 03-24** Motion **Laughton, Second McIntire approving A RESOLUTION AUTHORIZING THE VILLAGE OF FRAZEYSBURG TO PURCHASE A VACUUM TRAILER TO BE USED BY THE VILLAGE LABORERS FOR CLEARING OF LINES WITHIN THE VILLAGE, SAVING MONEY AND TIME BY PREFORMING ON THEIR OWN INSTEAD OF HAVING THE EXPENSES OF HIRING IT OUT. SIX (6) YEAS, ZERO (0) NAYS**
- **RESOLUTION 04-24** Motion **McIntire, Second Smith approving A RESOLUTION AUTHORIZING THE MAYOR AND/OR FISCAL OFFICER TO APPROVE THE COST OF PLACING FENCING AROUND THE FRAZEYSBURG WATER PLANT FOR SAFTEY PURPOSES FIVE (5) YEAS, ZERO (0) NAYS, ONE (1) ABSTAIN**
- **RESOLUTION 05-24** Motion **Laughton, Second Smith approving A RESOLUTION TO TRANSFER MONEY RECEIVED QUARTERLY FROM THE CABLE**

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FRANCHISE FEE BEGINNING BUDGET YEAR 2024 FROM THE GENERAL FUND TWICE TO THE POOL FUND AND ONCE TO THE POLICE CAR AND DECLARING AN EMERGENCY. **SIX (6) YEAS, ZERO (0) NAYS**

NEW AND EMERGENCY:

- **RESOLUTION 17-24 Motion Reisinger Second Smith suspending the rules on A RESOLUTION ALLOWING FOR CHANGES IN THE ZONING INSPECTION DEPARTMENT; AND DECLARING IT AN EMERGENCY **FIVE (5) YEAS, ZERO (0) NAYS, ONE (1) ABSTAIN****
- **Motion Reisinger, Second Smith approving A RESOLUTION ALLOWING FOR CHANGES IN THE ZONING INSPECTION DEPARTMENT; AND DECLARING IT AN EMERGENCY. **FIVE (5) YEAS, ZERO (0) NAYS, ONE (1) ABSTAIN****
- **ORDINANCE 08-24 Motion McIntire, Second Smith suspending the rules on AN ORDINANCE TO RETAIN CITIZEN EARL JENKINS FOR THE POSITION OF ZONING INSPECTOR; AND DECLARING IT AN EMERGENCY **FIVE (5) YEAS, ZERO (0) NAYS, ONE (1) ABSTAIN****
- **Motion Laughton, Second McIntire approving AN ORDINANCE TO RETAIN CITIZEN EARL JENKINS FOR THE POSITION OF ZONING INSPECTOR; AND DECLARING IT AN EMERGENCY **FIVE (5) YEAS, ZERO (0) NAYS, ONE (1) ABSTAIN****
- **ORDINANCE 09-24 Motion McIntire, Second Smith suspending the rules on AN ORDINANCE AUTHORIZING THE MAYOR TO HIRE ADR & ASSOCIATES, LTD. TO BE THE PROJECT MANAGER FOR MULTIPLE UPCOMING PROJECTS FOR THE VILLAGE; AND DECLARING AN EMERGENCY **FIVE (5) YEAS, ZERO (0) NAYS, ONE (1) ABSTAIN****
- **Motion McIntire, Second Laughton approving AN ORDINANCE AUTHORIZING THE MAYOR TO HIRE ADR & ASSOCIATES, LTD. TO BE THE PROJECT MANAGER FOR MULTIPLE UPCOMING PROJECTS FOR THE VILLAGE; AND DECLARING AN EMERGENCY **FIVE (5) YEAS, ZERO (0) NAYS, ONE (1) ABSTAIN****
- **RESOLUTION 21-24 Motion Smith, Second McIntire suspending the rules on A RESOLUTION ACCEPTING THE BID FROM DOWNING CONSTRUCTION FOR THE DUROLATOR PROJECT; AND DECLARING AN EMERGENCY **FIVE (5) YEAS, ZERO (0) NAYS, ONE (1) ABSTAIN****

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- **Motion Laughton, Second Reisinger approving A RESOLUTION ACCEPTING THE BID FROM DOWNING CONSTRUCTION FOR THE DUROLATOR PROJECT; AND DECLARING AN EMERGENCY FIVE (5) YEAS, ZERO (0) NAYS, ONE (1) ABSTAIN**
- **RESOLUTION 18-24 Motion Laughton, Second McIntire suspending the rules on A RESOLUTION ALLOWING FOR THE DISCOUNTED PRE-SALE OF POOL PASSES BEGINNING APRIL 3RD THROUGH MAY 26TH,2024 AND SETTING REGULAR 2024 SEASON RATES; AND DECLARING AN EMERGENCY FIVE (5) YEAS, ZERO (0) NAYS, ONE (1) ABSTAIN**
- **Motion McIntire, Second Laughton approving A RESOLUTION ALLOWING FOR THE DISCOUNTED PRE-SALE OF POOL PASSES BEGINNING APRIL 3RD THROUGH MAY 26TH,2024 AND SETTING REGULAR 2024 SEASON RATES; AND DECLARING AN EMERGENCY FIVE (5) YEAS, ZERO (0) NAYS, ONE (1) ABSTAIN**
- **RESOLUTION 19-24 Motion Reisinger, Second Laughton suspending the rules on A RESOLUTION AUTHORIZING CHIEF BOURNE TO APPLY FOR THE OHIO LAW ENFORCMENT BODY ARMOR PROGRAM; AND DECLARING AN EMERGENCY. FIVE (5) YEAS, ZERO (0) NAYS, ONE (1) ABSTAIN**
- **Motion Laughton, Second McIntire approving A RESOLUTION AUTHORIZING CHIEF BOURNE TO APPLY FOR THE OHIO LAW ENFORCMENT BODY ARMOR PROGRAM; AND DECLARING AN EMERGENCY. FIVE (5) YEAS, ZERO (0) NAYS, ONE (1) ABSTAIN**
- **RESOLUTION 20-24 Motion Laughton, Second McIntire suspending the rules on A RESOLUTION APPROVING THE EXPENSE OF GENERATORS ON LIFT STATION WITH NICHOLS ELECTRIC MOTOR REPAIR LLC AND H2O WATER INFRASTRUCTURE GRANT; AND DECLARING IT AN EMERGENCY FIVE (5) YEAS, ZERO (0) NAYS, ONE (1) ABSTAIN**
- **Motion Laughton, Second McIntire approving RESOLUTION 20-24 A RESOLUTION APPROVING THE EXPENSE OF GENERATORS ON LIFT STATION WITH NICHOLS ELECTRIC MOTOR REPAIR LLC AND H2O WATER INFRASTRUCTURE GRANT; AND DECLARING IT AN EMERGENCY FIVE (5) YEAS, ZERO (0) NAYS, ONE (1) ABSTAIN**

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DISCUSSION/COMMENTS:

- DISCUSSION ON STREET PAVING USING VILLAGE FUNDS (THAT WE HAD ASKED THE STATE REP FOR)?

CLAY STREET (1 ST TO CANAL RD.)
FIRST STREET (GRANT TO NORA DR.)
NORA DRIVE (3 RD TO NEW ASPHALT)
W. CARLISLE RD. (3 RD TO 4TH ST.)

Mayor Wolford hopes to pave the worst streets first. Fiscal Officer Grable stated that she was just given information on CBDG Grants and that usually covers street paving. She will look into this.

- **YARD SALE DATES IN JUNE? SLATED FOR JUNE 13,14, 15 AND 16**
PRESIDENT MCINTIRE SUGGESTS THAT WE HAVE A “LAST DAYS OF THE SALES” SWAPPER DAY POSSIBLY VENDORS AND FOOD TRUCKS TO DRAW MORE PEOPLE TO THEM OR SOMETHING SPONSORED BY THE VILLAGE. DISCUSSION MADE, NOTHING FINAL SET...
- **WASTE MANAGEMENT CLEAN UP DAY SCHEDULED FOR JUNE 19-**
MAYOR WOLFORD RECENTLY MET WITH VINCE FROM WASTE MANAGEMENT AND EXCITED ABOUT PARTNERSHIP WITH THEM.
- **FANATICS LOCAL TAXES ISSUE- SEVERAL CITIZENS HAVE BEEN IN-**
INCOME TAX/FISCAL OFFICER WILL HAVE RITA CALL AND GET NAMES OF THOSE EMPLOYEES EFFECTED BY PAYROLL CHANGE AND WILL HELP SET THEM UP WITH QUARTERLY BILLING.

MISCELLANEOUS BUSINESS:

1. As the salt order for 2023-2024 needs used by May 31, 2024, Mayor Wolford has talked with the Township Trustees and they will accommodate what we need to order so that we are not charged storage fees.
2. Trustees will help grade alleys and Village will help if Township needs help in return, Mayor Wolford would like to establish and keep that relationship
3. Other building by hardware coming down Friday or Monday
4. Checking on pool property contract with the school- Tiberio did recently talk with the School's Attorneys. Concerns were raised that if the Pool did not open that the School would take back the property and the Village would not continue to have the playground and potential Basketball Courts. Mayor Wolford stated that the 50-year agreement with the School and the Village about the pool had in fact expired 10 years ago in 2014. Tiberio reassured the audience that the property would remain “as is” as long as the purpose for its use was still recreational.
5. The Attorneys for the School inquired why the “water filling station” was on School property. Tiberio inquired if the Fiscal Officer knew much about the parcel. She does not.

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6. Fire Department is and has been using the Village shed at the Township Hall, Solicitor Tiberio was reminded of the need of a contract for that.
7. Pool liner is still the same price now as when first contacted about it and the quote was included in the Council Packet (Renosys Liner)
8. Also included in the Council packets for Council to review:
 - Declaration 01-24 Closing of 2nd street while Land Bank demolition of property at the corner of Basin and 2nd Street.
 - Email update on the status of the Road Salt Grant Application Village submitted for construction of a Hoop Barn construction at the Water Plant, for road salt storage.
 - Email update from Cargill Salt explaining what remains on the 2023-2024 salt contract and explanation of charges from the 2022-2023 storage fees charged to the Village.

VISITOR COMMENT:

- Mayor Wolford ask for visitor comment with no response, he then asked attendee Billy Hedges if he had anything: Billy did speak of the meeting being professional and the following of parliamentary rules were commendable. He is questioning whether he is being treated fairly by the Board of Public Affairs in his tap fees.
Feels he is being screwed over, Why the \$2500 fee to add another tap to his already existing line? Even the public office is “tied off” rather than what the BPA is proposing he must do. He wants to go off existing line but BPA not allowed; he cannot find any Resolutions online that apply to this. Billy also states that the Village has growth coming and this may be something to address for other situations.
- Thanks to Natalie Terry for coming and applying for the open council seat
- Fiscal Officer Grable states that the Police Department has prepared the no longer used vehicle for online selling. She would like to use a different vendor and will have a Resolution for the next Council meeting on this. Information from the new vendor included in the packet for Council’s review.

Motion Laughton, Second Smith to adjourn at 7:50 p.m., until April 8th, 2024, at 6 p.m. at the Township Hall, located at the corner of Second Street and State Street in Frazeyburg, Ohio. SIX (6) YEAS, ZERO (0) NAYS.

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Ms. Emily McIntire

Mrs. KC Smith

Ms. Carol Ross

Mr. Kurt Laughton

Mr. Emmett Reisinger

Mrs. Liz Gast

Mayor Fred R. Wolford, Jr.

Fiscal Officer Natalie Stillion Grable

All formal actions of the Village of Frazeyburg concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised