

# VILLAGE OF FRAZEYSBURG

## COUNCIL MEETING MINUTES

05/13/2024

### REGULAR SESSION

Held: May 13, 2024

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The Village of Frazeytsburg Council convened in regular session from 6:00 p.m. to 8:04 p.m. at the Township Hall.

The reciting of the Pledge of Allegiance was said and a prayer was given by Mayor Wolford.

**PRESENT:**

**EMPLOYEES:** Sterling Coots, Natalie Grable, Solicitor Tiberio, Chief Eliasha Bourne, Josh Marohl, Whitney Evans

**VISITORS:** Diane Wolford, Marty Grable, Terry Swartz, and Billy Hedges

**Roll call was made with the following members present:**

√ SMITH **Absent: NONE**  
√ MCINTIRE  
√ GAST  
√ REISINGER  
√ LAUGHTON  
√ ROSS

- Motion Laughton, Second McIntire approving the minutes from the April 8, 2024 regular council meeting. SIX (6) YEAS, ZERO (0) NAYS
- Motion McIntire, Second Laughton approving the payment of bills for May 13, 2024. SIX (6) YEAS, ZERO (0) NAYS

**Mayor's Report:** none given however he interjected during discussions

**Mayor's Court report:** Council President McIntire presided over Mayor's Court twice in the past 30 days

ENTITY	AMOUNT	MONTH
Village	\$1468.00	April
State	\$301.50	April
Muskingum County Court	\$10.50	April
Total paid out	\$1780	April
Computer fund	\$90.00	April
Computer fund YTD	\$341.00	April

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#### FINANCE COMMITTEE REPORT

##### Special Meeting 4-18-24

**6:00 p.m. at Municipal Building**

**Committee members present:**

**Citizen Attendees:** Scott James and Tracy Hayes

- Income tax increase to get on the ballot
- .25% or .5% increase or reduce the 1% credit?
- How much does RITA cost the village?
- Concern over water bills continuing to rise despite the 15-year landmark since built made by citizen Hayes and James both.
- Can we get report comparing a credit reduction vs a credit increase?
- Town hall to discuss on the 27<sup>th</sup> @ 1:00, needs to be advertised on Frazeyburg page
- Scott James pointed out the people need to know what the money is going to be used for- he says the people see all the new equipment and they assume village funds pay for it (their money). They do not realize grant funds are used to purchase some major items
- Can we look into programs to reduce our workers comp burden? Drug testing?
- We need to explore reducing the number of vacation hours allowed to roll over

##### Regular meeting 5-13-24

**Before Council Meeting @ 5:15 p.m. at Township Hall**

**Committee members present:**

**Citizen attendees:**

Property insurance discussion with potential Insurer PEP (Public Entities Pool of Ohio/USI Insurance) Heard a proposal from Rob Beglin and David Anderson. The Ohio Plan was scheduled to also present but Sharon Doughty did not show from Rinehart, Walters and Danner.

Committee Chair McIntire reported that finance committee had a town hall meeting with Mayor Fred, Ross and Smith in attendance however there was only one (1) attendee (April 27<sup>th</sup>, 2024).

##### BPA:

The Board of Public Affairs met at the Village Office and the following were present:

**James Wriston, Kenny Jenkins, Mayor Wolford, and Pam Parrill**

**Absent: Dave Ludinich**

The Board discussed a water leak that occurred at 30 Spellman Lane. The customer called the Office on Monday at 3:58 and spoke with Pam about coming home and water bubbling up in back yard. Pam called Sterling Coats and he went and checked to see what was going on. Contact was not made with the homeowner. On Thursday the customer called back to see if anyone had checked and stated that the water was still coming up in yard and that it was like a lake. Pam told Mayor about the situation and he went to check

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it and called the guys to come shut off the water and contacted the owner to tell them that the water was one of their lines and that they would need to get someone to fix it. Due to the homeowner not being contacted, the Board of Public Affairs felt that 70,304 gallons should be wrote off of the whole bill, and another 23,434 gallons be written off of the sewer due to the leak. Total adjustment \$674.65 off water, \$514.71 off sewer = \$1189.36.

Motion to adjust: Kenny Jenkins

Second: James Wriston

The Board approved paying Allied cleaning for the increase in the original bill due to them coming to clean the Water Tank and not being able to complete the job. Original bill was \$8200.00, but after being able to come clean the tank the bill was \$12,540.00 due to their contract stating partial billing if not able to complete.

Motion to pay bill: James Wriston

Second: Kenny Jenkins

Motion to adjourn the meeting made by Kenny Jenkins

Second by James Wriston

**Next meeting to be held May 28<sup>th</sup> @ 3:00pm at the Village Office.**

#### **INCOME TAX:**

- Income tax Administrator included tax revenue information that council had asked for
- Council Member Smith suggested having a townhall meeting about the income tax increase and having someone from RITA (Regional Income Tax Agency) come and answer questions and issues that Citizens and Council has, and possibly come to a council meeting as well.

#### **PARKS AND RECREATION REPORT:**

**Met 5/8/24 6:00 at Municipal Building**

**Members Present:** Committee Chair Emily McIntire, Kurt Laughton, and KC Smith

**Present by phone call:** Pool Manager Caitlynn Wriston

(the following info in regular type is the committees' notes, the bold letters are what was discussed during the council meeting)

Caitlynn addressed:

- Three pool parties booked already
- Concession stands workers 1-4 weekdays and 2-6 weekends
- Opening the 31<sup>st</sup>, only 3 lifeguards are trained
- She can not work Monday-Thursday because of other job
- Caitlynn does not want her personal phone number given out. She would rather use Facebook to book pool parties and shelter rentals

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- It is the Parks and Recs preference that Caitlynn get recertified so she can cover shifts in the chair if need be
- Olde Village Meats can supply hot dogs @ 3.40/lb.
- Can Brian Gast get us a deal for coke products?
- The FRA wants Park and Rec to handle the money for the pool- can we discuss Monday?
- Could Whitney help at the pool. Possibly help manage since Caitlynn can only work Friday, Saturday, and Sunday. Would she be willing to get certified?
- Get playground cleaned up ASAP pornography on the slide. Metal needs painted and repaired; equipment needs power washed
- Stage needs removed or the steps need repaired
- Lots of trash lying around
- Update on baseball fields?
- Update on tennis courts?
- Rent pickleball equipment at the pool
- Shelter house rental- use it for free unless its reserved
- Signage saying when charged \$75 with \$25 refundable deposit
- Pool manager can handle deposit returns
- **There are two lifeguards that cannot work Sundays because of religious reasons**
- **FRA fundraiser**
- **KC mentioned that the playground needs some updating the slide needs painted with there being pornography on it and there are some rusty spots that need attention**
- **Emily mentioned the stages steps are starting to fall apart and need something needs done to it**
- **Does anyone even use the stage anymore?**
- **Who owns the stage? No body is for sure**
- **Have we heard anything on the tennis courts? Jerry has not heard anything**
- **Sterling brought up the town mows past the tennis court so should we stop mowing it? Jerry said no keep mowing it**
- **Shelter house rentals, Emily suggested we make a google calendar so both the village office and the pool manager know when its booked**
- **There are three pool parties booked already**
- **Focusing the funding to the pool**
- **Can Brain Gast get a discount through coke? Liz is going to have him look into it**
- **Should we improve the tennis courts now? All it needs is blacktop sealer**
- **Jerry is going to email a different approach**
- **Towards the liner \$68K by September 1<sup>st</sup>**
- **Can we make a swimming pool upgrade fund for the liner fund**
- **Shelter house rental pool manager can handle**
- **Laughton suggested any money received for the pool give to Natalie to put in the parks and recs funding**

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- **Can we start an account at the bank for Parks and Recs funding for the pool**  
Executive Session Motion Laughton, Second Smith  
Return Motion Laughton, Second McIntire

#### **SAFETY COMMITTEE**

**Met on 4-15-24**

No discussions

#### **ZONING REPORT**

**Met 4-30-24**

**Municipal Building at 5:00 p.m.**

**Present were:** Mayor Wolford, David Ludinich, Eli Bourne, Emmett Reisinger, Earl Jenkins

**Topics:** Pick top 3-5 structures to send letters to each month, look for vehicles with no tags, run down properties

#### **POLICE REPORT:**

##### **May 2024 Report to Council and Jackson Township**

##### **Statistics for April 2024 [vs previous month]:**

**Total Incidents: 71 [31]**

Calls for Service: 41 [21]

Traffic Stops: 30 [10]

Citations/Criminal Summons Issued: 15 [8] 3 Speeds (50/35 37/20, 38/20), 5 Expired Registration, 2 DUS, 2 exp OL, 1 No OL, 1 Red light, 1 peeling out

Arrests made: 4 [0] 1 Misdemeanor warrant, 1 DOC, 2 for Drug Trafficking

##### **Notes for the Month:**

This month was a busy and active one with the good weather increasing activity as expected. Summer is gearing up and so are we.

As always be sure to keep an eye out for suspicious behavior and report it immediately to the Sheriff's Office Dispatcher 740-452-3637.

##### **Jackson Township:**

Of the calls for service, 8 [7] were in Jackson Township. They were as follows:

04/05 Vandalism, Hamby Hill Rd., Unfounded

04/11 Assist Fire, Hamby Hill Rd., Controlled burn, no violations

04/15 Reckless driver, SR 16 WB, located vehicle in licking county passing Schmidt's and passed info on to them.

04/17 Property Damage, Hamby Hill Rd., All Civil over fence/property line dispute

04/22 Suspicious Veh., Blackrun Rd. @ SR 16, VW for stopping in roadway

04/22 Road Hazard, W. Carlisle Rd., disabled gave some gas

04/23 Road Hazard, Raiders Rd @ Cannon, Illegal alien stopped in roadway, Cited for No OL into CC

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04/23 Deer Crash, Canal Rd. near Lentz, See OH1

04/25 Assist citizen, Black Run Rd., Helped lady change a flat tire

#### **Other Agency Assists outside Jurisdiction:**

Cass Twp:

04/11 Assist Citizen SR 16 @ Basin Rd., Assisted SO with disabled vehicle and in identifying Frazeyburg resident that had a warrant and refused to ID

Licking Twp:

04/18 Mental, Obannon Rd., Assisted SO in locating male threatening suicide with knife

04/23 Crash Black Run @ Obannon Rd., Assisted OSP in locating and detaining the suspect who fled and also the OVI investigation

**As always please be sure to keep an eye out for any suspicious activity and report it to the Muskingum County Sheriff's Dispatch center at 740-452-3637 or call 911 in case of an emergency.**

#### **FIRE REPORT:**

EMS	Fire	Total	
#22	#11	#33	
Village	Jackson	Pike	
#18	#9	#	
Falls Twp. Mutual Aid #	Licking Twp. Mutual Aid #	Hanover Mutual Aid #	Dresden Mutual Aid #
		2	3

For Homecoming looking at closing the street from June 2<sup>nd</sup> to the 9<sup>th</sup>, should we have a designated route? Should we announce on Facebook?

Solicitor Tiberio stated that the Fire Departments use of the shed on township property

#### **LEGISLATION:**

##### **FIRST READING:**

- **ORDINANCE 11-24** AN ORDINANCE DECLARING THE NECESSITY TO INCREASE THE INCOME TAX RATE FOR THE VILLAGE OF FRAZEYSBURG PURSUANT TO OHIO REVISED CODE 718.02 AND 718.04, ALLOWING FOR ADDITIONAL MONIES TO BE AVAILABLE FOR POLICE PROTECTION, RECREATIONAL PURPOSES AND OTHER GENERAL FUND USES.

##### **SECOND READING:**

- **RESOLUTION 28-24** A RESOLUTION APPROVING AND AUTHORIZING THE MAYOR AND FISCAL OFFICER TO ACCEPT A PROPOSAL FOR PROPERTY AN LIABILITY INSURANCE COVERAGE WITH \_\_\_\_\_, A COST NO GREATER THAN \$\_\_\_\_\_

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#### **THIRD READING:**

*Motion Laughton, Second Smith to go into executive session to discuss personnel Six (6) yeas, Zero (0) nays*

*Motion Laughton, Second McIntire to return from executive session Six (6) yeas, Zero (0) nays*

- **ORDINANCE 07-24** Motion Laughton, Second Smith AN ORDINANCE TO PROMOTE THE OFFICE ASSISTANT IN THE VILLAGE TO A FULL TIME POSITION; AND DECLARING AN EMERGENCY  
**SIX (6) YEAS, ZERO (0) NAYS**

#### **NEW AND EMERGENCY:**

- **RESOLUTION 31-24**  
Motion McIntire, Second Laughton suspending the rules on A RESOLUTION ACCEPTING WILLAM SCOTT LISTON'S RESIGNATION AS WATER OPERATOR II FOR THE VILLAGE OF FRAZEYSBURG; AND DECLARING AN EMERGENCY  
**SIX (6) YEAS, ZERO (0) NAYS**

**Motion Laughton, Second McIntire adopting** A RESOLUTION ACCEPTING WILLAM SCOTT LISTON'S RESIGNATION AS WATER OPERATOR 1 FOR THE VILLAGE OF FRAZEYSBURG; AND DECLARING AN EMERGENCY  
**SIX (6) YEAS, ZERO (0) NAYS**

- **RESOLUTION 35-24** Motion Laughton, Second Reisinger suspending the rules on A RESOLUTION APPROVING THE MAYOR'S APPOINTMENT OF TYE TWAROG TO THE POSITION OF CLASS II WATER TREATMENT PLANT OPERATOR; AND DECLARING IT AN EMERGENCY.  
**SIX (6) YEAS, ZERO (0) NAYS**

**Motion Laughton, Second McIntire adopting** A RESOLUTION APPROVING THE MAYOR'S APPOINTMENT OF TYE TWAROG TO THE POSITION OF CLASS II WATER TREATMENT PLANT OPERATOR; AND DECLARING IT AN EMERGENCY.  
**SIX (6) YEAS, ZERO (0) NAYS**

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- **RESOLUTION 36-24** Motion Laughton, Second Reisinger suspending the rules on A RESOLUTION GIVING NOTIFICATION TO COUNCIL OF EXPENSES EXCEEDING \$3,000.00; AND DECLARING IT AN EMERGENCY **SIX (6) YEAS, ZERO (0) NAYS**

**Motion Laughton, Second McIntire adopting** A RESOLUTION GIVING NOTIFICATION TO COUNCIL OF EXPENSES EXCEEDING \$3,000.00; AND DECLARING IT AN EMERGENCY **SIX (6) YEAS, ZERO (0) NAYS**

- **RESOLUTION 37-24** Motion Laughton, Second McIntire suspending the rules on A RESOLUTION AUTHORIZING THE MAYOR TO SIGN DOCUMENTATION THAT WILL ALLOW FOR THE VILLAGE TO PURCHASE PARCEL 29-62-04-01-002 AND PARCEL 29-50-19-09-000 AT 9985 CANAL STREET FRAZEYSBURG OHIO 43822; AND DECLARING AN EMERGENCY **SIX (6) YEAS, ZERO (0) NAYS**

**Motion Laughton, Second Smith adopting** A RESOLUTION AUTHORIZING THE MAYOR TO SIGN DOCUMENTATION THAT WILL ALLOW FOR THE VILLAGE TO PURCHASE PARCEL 29-62-04-01-002 AND PARCEL 29-50-19-09-000 AT 9985 CANAL STREET FRAZEYSBURG OHIO 43822; AND DECLARING AN EMERGENCY **SIX (6) YEAS, ZERO (0) NAYS SIX (6) YEAS, ZERO (0) NAYS**

**It was questioned by Council if the Property and Liability Insurance company was aware of the transaction. Fiscal Officer Stillion Grable noted that they were and had just asked to be involved in the transaction.**

#### **DISCUSSION/COMMENTS:**

- Mayor Wolford explained a question from council in the April Council Meeting about water bill adjustment of \$482.05 for 195 West 1<sup>st</sup> Street: It was the couple that were deceased from a motorcycle accident; the adjustment were the penalties and someone had paid the rest
- Sedgwick MCO quarterly report paper included in the Council Packets
- Concern over water bills continuing to rise: The water plant is not paid off yet so there is not much we can do as of now and even when it is, prices on chemicals and operating supplies needed to run the water and sewer plants/systems will continue to rise
- Laughton mentioned that Newark's water bills are cheaper but they have more people that live there and pay into it than what our Village does but he understands the capacity versus users is a factor in that.
- Workers Comp discussion: an answer was received on lowering of cost by the Representative for the Village with BWC, Lesa, we are currently doing many things to



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lower costs and sign up for Drug Free Safety Program opens in July for year 2025. Rob Beglin noted: PEP Insurance in combo with BWC offers a group rating to save on BWC costs

- Zoning Committee wants to look into a Resolution for people living in campers in the village, one of the concerns being the one at Fallsburg Pizza that is wrapped in plastic
- The issue with the Fire Department Alley; Village will apply with the County for funding through CBDG grant- Mayor Wolford will use Engineer Justin from ADR, for estimates

**MISCELLANEOUS BUSINESS:** NONE ADDRESSED

**VISITOR COMMENT:** Billy Hedges reiterated that the meetings are very professional

Motion Laughton, Second McIntire to adjourn at 8:04 p.m., until June 10<sup>th</sup>, 2024, at 6 p.m. at the Township Hall, located at the corner of Second Street and State Street in Frazeyburg, Ohio. SIX (6) YEAS, ZERO (0) NAYS.

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Ms. Emily McIntire

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Mrs. KC Smith

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Ms. Carol Ross

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Mr. Kurt Laughton

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Mr. Emmett Reisinger

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Mrs. Liz Gast

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Mayor Fred R. Wolford, Jr.

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Fiscal Officer Natalie Stillion Grable

All formal actions of the Village of Frazeytsburg concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised