

# VILLAGE OF FRAZEYSBURG

## COUNCIL MEETING MINUTES

1/13/2025

### REGULAR SESSION

Held: January 13, 2025

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The Village of Frazeyburg Council convened in regular session from 6:00 p.m. to 7:07 p.m. at the Township Hall.

The reciting of the Pledge of Allegiance was said by Mayor Wolford.

PRESENT:

**EMPLOYEES:** Solicitor Bennington, Chief Eliasha Bourne, Sgt. Josh Marohl, Fiscal Officer Grable, and Office Assistant Evans

**VISITORS:** Terry Swartz, Rich Pierce

**Roll call was made with the following members present:**

- ✓ SMITH
- ✓ ROSS
- ✓ REISINGER
- ✓ LAUGHTON
- ✓ GAYHEART
- ✓ MCINTIRE

Absent: NONE

- Motion Laughton, Second Reisinger approving the minutes from **December 9, 2024** regular council meeting. **SIX (6) YEAS, ZERO (0) NAYS**
- Motion Reisinger, Second Laughton approving the payment of bills for **January 13, 2025**. **SIX (6) YEAS, ZERO (0) NAYS**

#### **Mayor's Report**

##### **Mayor's state of the village 2024**

In January there was an empty Council seat and the Council decided to fill it with Emmett Reisinger. It was discussed about the use of the townhall and council decided the public could use it for free with a deposit. The village was working on getting the tennis courts from Tri-Valley Schools.

In February the Board of Public Affairs elected James Wriston as President and swore him into office. The 15 unbilled taps at the Shalimar Properties were discussed and a meeting was scheduled. The village was in the process of trying to obtain the ballparks from the Jackson township trustees.

In March there was an empty council seat and Liz Gast and Natalie Terry applied for it. Council listened to their reasonings and decided to go with Liz Gast. The meeting with Shalamar properties was brought up, the meeting did not occur as Ken had cancelled it. Two more people were added to zoning Anita Brock, and Earl Jenkins. Earl was taking over as zoning inspector as Eli wanted to focus on the Police department.

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In April Justin Hartfield from ADR Engineering Firm was at the meeting and explained how ADR would be helping with projects for the village. Running water to the ECO Park was discussed and that annexing it in and having them pay would be the best plan.

In May there was a special Finance meeting with attendees Scott James and Tracy Hayes. Scott mentioned the people need to know what the money is being used for they see new equipment and think village funds (their money) pays for it; they do not realize grant money is used for that. Parks and Rec wanted to focus the funding to the pool, to get it running smoothly. There was concern over the water bills continuing to rise despite the 15-year landmark since built made by Scott James and Tracy Hayes. In June Al from RITA came and explained what RITA does for the village. A relief group was being formed so more than one person could establish how to help the tornado victims. A new part time police officer was hired Ian Lewis giving us more police coverage.

In June we also had a special meeting for the discussion of property and liability insurance and a loan for the Dualator project. Council did not like the loan for the Dualator project so they wanted to look into getting an extension on the project. The finance committee met with representatives from both PEP and Ohio Plan to go over their coverages. PEP offered a better coverage on cyber-security; to get that same coverage with Ohio Plan it would cost us an extra \$2,000.

In July Tony Palandrani from Rankin and Rankin came and explained the history from 2020 to now since there were some new Council members. He also explained the medical plan update. Andrea Janssen was hired as Pool Supervisor to help get the pool running smoothly.

In July we had a special meeting to go over the funding for the Dualator Project. The finance Committee had looked at loans for the project but none of them worked for the village as we did not want to put any of the loan on the citizens. Heidi Milner explained different options on fundings for the project. The Finance Committee decided to let her see her time line through of initiating with CBDG and then also applying for other grants.

In August Darrell Braggs from RD Energy came and explained how RD Energy could help us save money on our electric bills. Chief applied for a grant to get new radios as the one we currently have will be turned off before long.

In September insurance was a big discussion as finance was looking into what plans we had to choose from and which one would suit the village better. It was decided to have a special meeting to hear what the employees thought.

In September there was a special meeting, insurance had been a big discussion for the past three months. Council decided to go with Anthem as they had the most competitive plan. They decided against the HSA and to go with an HRA since that stays with the village. Finance wanted to look into life insurance with Acrisure as they had better policies for first responders.

In October it was decided to have a meeting with the employees to help them understand their new insurance policies. Council person Smith was going to contact Michelle Crocket from Acrisure and Tony Palandrani from Rankin & Rankin insurance to see if they could attend the meeting to help explain to the employees. Anita Brock took over as the zoning inspector as Earl Jenkins did not have the time for it. There was discussion with Craig Strohacker about the tennis court, he stated that the school was willing to include that in the pool property if the Village was willing to update some of the original lease.

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In November there was an open Council seat the Village advertised the opening on social media asking any interested to turn in a letter of intent by November 11<sup>th</sup>. Three citizens turned in a letter but only two could attend the meeting. They spoke a little about themselves and were asked to come back to the December meeting as not all the Council members were there.

In December a Council seat was open, three applicants were received Jeff Robinson, Cindy Simpson, and Pam Gayheart. Council decided to appoint Pam Gayheart to fill the council seat. Carter Brown from SEO Equities brought a zoning appeal to council for the property at 40 North Canal Street. After hearing statements from both zoning and SEO Equities, Council decided to vote to agree with zonings decision on not allowing this to happen.

**2025 President of Council: EMILY MCINTIRE**

**2025 Village Committee's:**

#### **FINANCE**

- EMILY MCINTIRE\*
- CAROL ROSS
- KC SMITH

#### **PARKS AND REC**

- EMILY MCINTIRE\*
- KURT LAUGHTON
- KC SMITH

#### **SAFETY**

- KURT LAUGHTON\*
- CAROL ROSS
- EMMETT REISINGER

#### **BOARD OF PUBLIC AFFAIRS**

- JAMES WRISTON PRESIDENT
- KENNY JENKINS
- DAVID LUDINICH

#### **ZONING**

- ANITA BROCK
- EARL JENKINS
- EMMETT REISINGER
- DAVID LUDINICH
- PAM GAYHEART

\*Denotes committee chair.

≈Councilperson Laughton mentioned that Councilperson McIntire and himself had looked into the elections for 2025 and noted that all council seats but McIntire's and his are up for election this year. They wanted to remind everyone to get set up on the ballot. A few questions were asked and Grable offered to get additional information to those that are up for election/reelection.

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**Mayor's Court report:** as per ORC 905.033

ENTITY	AMOUNT	MONTH
Village	\$1,008.00	December
State	\$310.00	December
Muskingum County Court	\$12.00	December
Total paid out	\$1,330.00	December
Computer fund	\$100.00	December
Computer fund YTD	\$	December

**FINANCE COMMITTEE REPORT:**

Met after the 12-9-24 Council Meeting

Discussed:

Payment of bills, Temporary Appropriations and Bank Reconciliations.

**BPA:**

Did Not Meet

**INCOME TAX:**

End of the year report from RITA was included in Council packets.

**PARKS AND RECREATION REPORT:**

**Met 1/8/25** (the following info in regular type is the committees' notes, the bold letters are what was discussed during the council meeting)

**Members Present:** Committee Chair Emily McIntire, Kurt Laughton and KC Smith were in attendance

Discussion was had on the following:

- Andrea could not make the meeting but she did post on Facebook the schedule for lifeguard training looking for interested candidates.
- Did the spaghetti dinner money get put into the pool account?
- What is the Status on the Ballfields?
- What is the status on the Tennis Courts?
- Councilperson Smith knows someone that is willing to teach people how to play pickleball
- Grants are there any out for the pool?
- **President McIntire did note that the Oktoberfest was not placed in the Mayor's State of the Village. The committee is proud of the first annual event and was playfully reminding of the work put in.**
- **The spaghetti dinner was put into the pool upgrade fund as the other pool fund was not established at the time of the dinner**
- **We are still waiting on the closing for the ballfields, still have not gotten an answer from the Attorney General's office.**

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- Mayor Wolford spoke with Matt Salmons from the non-profit, Tri-Valley Youth League; they are applying for a grant for fencing at the ballfields. The Mayor gave them a letter of support, and donated a certificate for a punch pass for the 2025 pool season to the non-profit for their fundraising.
- It was again mentioned about the shared parcel with the schools that the tennis courts are on, the information will be given to Solicitor Bennington so she can work on that. The school does not agree that the property is the Village's however Mayor Wolford and Fiscal Officer Grable have been communicating with ODNR about a previous grant that was provided to the Village and the parcel issue needs addressed.
- The Village is going to continue with making the Tennis Courts into Pickleball Courts. The Village has received the grant monies for the sealing of the tennis courts into the pickleball courts and just waiting on better weather. Citizen Rocky King has equipment to paint the courts and will donate use of the equipment, Village will purchase the paint needed. Council Person Smith stated that she has an acquaintance that is familiar with pickleball and they are willing to help out in any way needed.
- Councilperson Gayheart asked about the liability with the tennis courts and how it would work if someone got hurt. It was explained it's handled the same way as the pool "use at your own risk".

#### SAFETY COMMITTEE:

Did not meet

#### ZONING REPORT:

Did not meet

#### POLICE REPORT:

##### January 2025 Report to Council and Jackson Township

#### Statistics for December 2024 [vs previous month]:

**Total Incidents: 60 [46]**

Calls for Service: 39 [31]

Traffic Stops: 21 [15]

Citations/Criminal Summons Issued: 10 [10]: 7 Speed (61/35, 57/35, 57/35, 50/25, 46/25, 38/20, 36/20)  
1 Driving Under Suspension, 1 No Reg, 1 No OL,

Arrests made: 3 [1]: 1 OVI, 1 Felony Domestic, 1 Felon w/weapon

#### Notes for the Month:

It was bit busier this month with equal number of calls inside the village and in Jackson Twp. We also assisted with several calls in other jurisdictions. We have had several more crashes in the area including 1 fatal crash involving a village resident in the township. Please slow down, pay attention and use caution. you never know when something will go wrong and reduced speeds lead to survivability. As always please call MCSO Dispatch at 740-452-3636 to report any suspicious activity or problems.

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#### **Jackson Township:**

Of the 39 calls for service, 16 [12] were in Jackson Township. They were as follows:

- 12/05 Reckless Driver, SR16 EB MP0, Located and stopped, Found to be OVI 1 arrest
- 12/08 Welfare Check, Raiders Rd, Driver just pulled over to sleep, checks ok
- 12/08 Assist Officer, Fairall Rd, Cuyahoga Falls PD looking for runaway in stolen car, Unable to locate
- 12/09 Road Hazard SR16 WB MP5, Man walking on highway from PA to AZ, given ride to Licking Co.
- 12/12 Deer Crash, SR16 EB MP5, OH1
- 12/13 Fatal Crash, Raiders/Hamby Hill, Assisted OSP
- 12/16 Threats, Hamby Hill, Assisted SO with investigation report sent to prosecutor
- 12/17 Assist Citizen, Disabled Veh., SR16/586, Checks OK
- 12/17 Deer Crash, SR16 WB MP2, OH1
- 12/18 Deer Crash, Shannon Rd, No report needed just deer receipt given
- 12/19 Non-Inj Crash, Dove Rd, Assisted OSP
- 12/19 Property Dispute, Hedges Ln, Assisted Deputy
- 12/23 Disabled Veh., SR16 WB MP5, Out of gas, gave gas
- 12/23 Reckless Driver, SR16 WB, Stopped at MP1, Talking on phone
- 12/30 Assist Officer, CCSO requested assistance with Suicidal male driving in area. Stopped out w/them @ Claypit Rd
- 12/31 Animal Complaint, Canal Rd, Loose dog, unable to catch it.

#### **Other Agency Assists outside Jurisdiction:**

Cass Township:

- 12/16 Reckless Veh., SR16 WB from SR60, UTL
- 12/18 Disabled Veh., Raiders/Schoolhouse, Gave ride to Dresden
- 12/31 Susp. Activity, Park and Ride, SR60/Raiders, Men changing starter in Veh they are selling, Checks OK

Jefferson Twp:

- 12/04 Assist SO with violent unruly Juvenile, Dewey St

Licking Twp:

- 12/06 Inj Crash, SR586/146, Assisted till OSP got there and cleared traffic

Dresden:

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12/11 Assist Dresden Officer with Suicide Threat, 11<sup>th</sup> St

12/13 Assist SO with Burglary, Located suspects at gas station and found they work for the bank rehabing the home. As always please be sure to keep an eye out for any suspicious activity and report it to the Muskingum County Sheriff's Dispatch center at 740-452-3637 or call 911 in case of an emergency.

#### **FIRE REPORT:**

<b>EMS</b>	<b>Fire</b>	<b>Misc</b>	<b>Total</b>
#	#	#	#41
<b>Village</b>	<b>Jackson</b>	<b>Pike</b>	<b>Hanover</b>
#13	#7	#8	#1
<b>Falls Twp. Mut Aid #1</b>	<b>Licking Twp. Mut Aid #1</b>	<b>Mary Ann Mut Aid # Walhonding-1</b>	<b>Dresden Mut Aid #8</b>

#### 2024 Year Totals

<b>EMS</b>	<b>Fire</b>	<b>Misc</b>	<b>Total</b>
#347	#114	#	#461
<b>Village</b>	<b>Jackson</b>	<b>Pike</b>	<b>Hanover</b>
#216	#98	#34	#7
<b>Falls Twp. Mut Aid #13</b>	<b>Licking Twp. Mut Aid #15</b>	<b>Mary Ann Mut Aid #8</b>	<b>Dresden Mut Aid #63</b>
<b>Madison #2</b>	<b>National Trails #2</b>	<b>Walhonding #2</b>	

#### **LEGISLATION:**

##### **FIRST READING:**

- **ORDINANCE 01-25** AN ORDINANCE DETERMINING TO PROCEED WITH THE SUBMISSION TO THE ELECTORS THE QUESTION OF AGGREGATION FOR THE VILLAGE OF FRAZEYSBURG (ORC 4928.20).
- **RESOLUTION 04-25** A RESOLUTION AUTHORIZING THE MAYOR AND FISCAL OFFICER TO ADVERTISE REQUEST FOR PROPOSAL (RFP) FOR TRASH PICKUP WITHIN THE VILLAGE
- **ORDINANCE 03-25** AN ORDINANCE CREATING A FEE SCHEDULE FOR THE DEVELOPMENT OF FRAZEYSBURG

##### **SECOND READING: NONE**

##### **THIRD READING:**

- **ORDINANCE 19-24**  
**Motion Laughton, Second McIntire** AN ORDINANCE DECLARING THE NECESSITY OF THE COUNCIL OF THE VILLAGE OF FRAZEYSBURG TO PUT

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ON THE NOVEMBER 4, 2025 BALLOT THE OPPORTUNITY FOR  
AGGREGATION

**SIX (6) YEAS, ZERO (0) NAYS**

- **RESOLUTION 74-24**

**Motion Laughton, Second Smith** A RESOLUTION APPROVING AND  
AUTHORIZING THE CHANGE OF THE VILLAGE EMPLOYEE'S LIFE  
INSURANCE POLICY

**SIX (6) YEAS, ZERO (0) NAYS**

**NEW AND EMERGENCY:**

- **RESOLUTION 01-25 Motion Reisinger, Second Laughton suspending the rules on**  
A RESOLUTION TO ADVERTISE FOR BIDS FOR THE COST OF PURCHASING  
VALVES THAT WILL BE REPLACED IN THE WATER SYSTEM OF THE  
VILLAGE USING GRANT MONIES FROM THE WATER INFRASTRUCTURE  
GRANT THROUGH THE OHIO DEPARTMENT OF DEVELOPMENT; AND  
DECLARING AN EMERGENCY. **SIX (6) YEAS, ZERO (0) NAYS**

**Motion Laughton, Second Smith adopting** A RESOLUTION TO ADVERTISE FOR  
BIDS FOR THE COST OF PURCHASING VALVES THAT WILL BE REPLACED IN  
THE WATER SYSTEM OF THE VILLAGE USING GRANT MONIES FROM THE  
WATER INFRASTRUCTURE GRANT THROUGH THE OHIO DEPARTMENT OF  
DEVELOPMENT; AND DECLARING AN EMERGENCY. **SIX (6) YEAS, ZERO (0)  
NAYS**

- **ORDINANCE 02-25 Motion Laughton, Second McIntire suspending the rules on**  
AN ORDINANCE APPROVING, ADOPTING, AND ENACTING AMERICAN LEGAL  
PUBLISHING'S OHIO BASIC CODE OF ORDINANCES FOR THE MUNICIPALITY  
OF FRAZEYSBURG, OHIO; AND DECLARING IT AN EMERGENCY. **SIX (6)  
YEAS, ZERO (0) NAYS**

**Motion Laughton, Second McIntire adopting** AN ORDINANCE APPROVING,  
ADOPTING, AND ENACTING AMERICAN LEGAL PUBLISHING'S OHIO BASIC  
CODE OF ORDINANCES FOR THE MUNICIPALITY OF FRAZEYSBURG, OHIO;  
AND DECLARING IT AN EMERGENCY. **SIX (6) YEAS, ZERO (0) NAYS**

- **RESOLUTION 02-25 Motion McIntire, Second Reisinger suspending the rules on A**  
RESOLUTION AUTHORIZING THE MAYOR TO MAKE USE OF THE  
MUSKINGUM COUNTY ENGINEER'S ESTIMATE OF COST ALONG THIRD  
STREET IN THE VILLAGE TO BE COVERED BY THE ODOT SAFE ROUTES TO  
SCHOOL GRANT; AND DECLARING AN EMERGENCY. **SIX (6) YEAS, ZERO (0)  
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**Motion Laughton, Second McIntire adopting A RESOLUTION AUTHORIZING THE MAYOR TO MAKE USE OF THE MUSKINGUM COUNTY ENGINEER'S ESTIMATE OF COST ALONG THIRD STREET TO BE COVERED BY THE ODOT SAFE ROUTES TO SCHOOL GRANT; AND DECLARING AN EMERGENCY. SIX (6) YEAS, ZERO (0) NAYS**

- **RESOLUTION 03-25 Motion McIntire, Second Smith suspending the rules on A RESOLUTION AUTHORIZING THE MAYOR TO HIRE ADR & ASSOCIATES, LTD. ENGINEERING FIRM TO ADVERTISE AND COLLECT BIDS FOR THE PAVING OF THE FIRE DEPARTMENT ALLEY PROJECT; AND DECLARING AN EMERGENCY. SIX (6) YEAS, ZERO (0) NAYS**

**Motion Laughton, Second McIntire adopting A RESOLUTION AUTHORIZING THE MAYOR TO HIRE ADR & ASSOCIATES, LTD. ENGINEERING FIRM TO ADVERTISE AND COLLECT BIDS FOR THE PAVING OF THE FIRE DEPARTMENT ALLEY PROJECT; AND DECLARING AN EMERGENCY. SIX (6) YEAS, ZERO (0) NAYS**

- **RESOLUTION 05-25 Motion McIntire, Second Laughton suspending the rules on A RESOLUTION AUTHORIZING THE FISCAL OFFICER TO PROVIDE TO OHIO MID-EASTERN GOVERNMENTS ASSOCIATION WITH INFORMATION NEEDED TO APPLY FOR ODOT GRANT FUNDING CALLED SAFE ROUTES TO SCHOOL FOR SIDEWALK CONSTRUCTION ON THIRD STREET IN THE VILLAGE; AND DECLARING AN EMERGENCY. SIX (6) YEAS, ZERO (0) NAYS**

**Motion Laughton, Second McIntire adopting A RESOLUTION AUTHORIZING THE FISCAL OFFICER TO PROVIDE OHIO MID-EASTERN GOVERNMENTS ASSOCIATION WITH INFORMATION NEEDED TO APPLY FOR ODOT GRANT FUNDING CALLED SAFE ROUTES TO SCHOOL FOR SIDEWALK CONSTRUCTION ON THIRS STREET IN THE VILLAGE; AND DECLARING AN EMERGENCY. SIX (6) YEAS, ZERO (0) NAYS**

- **RESOLUTION 06-25 Motion Laughton, Second McIntire suspending the rules on A RESOLUTION CLARIFYING THE USE OF PURCHASE ORDERS IN THE VILLAGE OF FRAZEYSBURG AND SETTING THE PROCUREMENT STANDARD FOR THE VILLAGE; AND DECLARING AN EMERGENCY. SIX (6) YEAS, ZERO (0) NAYS**

**Motion Laughton, Second Smith adopting A RESOLUTION CLARIFYING THE USE OF PURCHASE ORDERS IN THE VILLAGE OF FRAZEYSBURG AND SETTING THE PROCUREMENT STANDARD FOR THE VILLAGE; AND DECLARING AN EMERGENCY. SIX (6) YEAS, ZERO (0) NAYS**

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#### DISCUSSION/COMMENTS and MISCELLANEOUS BUSINESS:

- Marlee from the Board of Elections called to let us know she is hearing a rumor of a state wide issue on the May ballot but has no confirmation of it yet and will not know for sure until after the filing deadline, we still may have some cost. Natalie let her know that we would just stay with the November ballot, as we have meetings that must occur for the issue
- Ending balances of all funds report included in council packets.
- Google multi step info included in packets as emails are all through .gov
- Current Fund Balance included in packets for council.
- Tentative dates for aggregation meetings January 15<sup>th</sup> and February 5<sup>th</sup> Mayor Wolford wanted to check and make sure those dates still worked with everyone
- At the last meeting council member Reisinger expressed his concern of the debris hanging from the sign on the old Midwest Homes property. The Mayor contacted the owner and it has been taken care of. **Reisinger did note that there was still some debris hanging down.**
- Reminder of 3% annual water rate increase per Ordinance 17-19 on a 10-year term
- Sedgwick Quarterly Report included in Council Packets for their information
- Water Clerk Pam Parrill shredded, as per the retention scheduled: a general receipt book for payments up to April 11th, 2019; and 2019 and 2020 Daily Water Closings, Adjustments, and Final Bills.
- **VISITOR COMMENT:**
- Chief Bourne stated that he had some issues getting reimbursement back from the HRA, that he had filed an application for in November. He thanked Fiscal Officer Grable for helping him and stated that without her help he would still be dealing with this. He just wanted to get answers on if this is how long it was going to take going forward. Councilperson Smith stated that she would call Acrisure and see if she could find out what the issue was for the employees' reimbursement.
- Councilperson Smith had a resident ask if the fee that citizens pay for license plates is used for road repair in the Village. Fiscal Officer Grable stated that, yes, those revenues go into 2011 the Street Fund, labeled as MVL (Motor Vehicle License) and that there is also a Permissive fund held at the County Auditor's office for the Village to use as such, in fact the Village will be using approximately \$41,000 from the County Auditor's fund towards the paving at the Fire Department Alley project this spring. Mayor Wolford let Council know that he has been holding off on large paving projects because he knows that Columbia Gas has been doing construction projects in area villages and he believes it to be something that should take place after they are finished with the work they are doing. He has spoken to Columbia Gas about the situation but Frazeysburg is not on the calendar for 2025.

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- Mayor Wolford mentioned that the Village received \$7,400.00 from the county last year for road repairs and that some of it was used to fill in holes in the Villages Alleys.
- Mayor Wolford informed the Council that there was an investor looking into putting eight condos in the cornfield area off of Sixth Street. Chief Bourne mentioned that the property would have to be re-zoned as right now it is zoned agricultural.

Motion Laughton, Second Reisinger to adjourn at 7:07 p.m., until February 10<sup>th</sup>, 2025, at 6 p.m. at the Township Hall, located at the corner of Second Street and State Street in Frazeytsburg, Ohio. **SIX (6) YEAS, ZERO (0) NAYS**

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Ms. Emily McIntire

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Mrs. KC Smith

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Ms. Carol Ross

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Mr. Kurt Laughton

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Mr. Emmett Reisinger

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Mrs. Pam Gayheart

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Mayor Fred R. Wolford, Jr.

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Fiscal Officer Natalie Stillion Grable

All formal actions of the Village of Frazeytsburg concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised