VILLAGE OF FRAZEYSBURG

COUNCIL MEETING MINUTES

7/14/2025

REGULAR SESSION

The Village of Frazeysburg Council convened in regular session from 6:06 p.m. to 8:11 p.m. at the Township Hall.

The reciting of the Pledge of Allegiance was led by Mayor Wolford.

PRESENT:
EMPLOYEES*:* Josh Marohl, Chief Eli Bourne, Fiscal Officer Grable, Office Assistant Evans, and Zoning Inspector Anita Brock

VISITORS: Diane Wolford, Sharon Erickson, Terry Swartz, Rocky & Deana Brown, Pat Smeltzer

Roll call was made with the following members present:

- ✓ SMITH
- ✓ ROSS
- ✓ REISINGER
- ✓ LAUGHTON
- ✓ MCINTIRE
- ✓ HINDEL

Absent: NONE

- Motion Reisinger, Second Laughton approving the minutes from **June 9, 2025** regular council meeting. **SIX (6) YEAS, ZERO (0) NAYS**

  Council Member Smith had a question on the payment of bills about the internet. She wanted to know if there was something we could look into for a better price on the internet. Fiscal Officer Grable explained that what she was seeing on the payment of bills was where we had to have the internet fixed because the water tower had gotten struck by lightning. Grable explained that Mike our current IT guy was interested in signing a contract with the Village and it would be $200. It was asked if the $200 made it so you only paid for materials or if you still had to pay for labor. Grable stated that is something she would have to look into. Reisinger stated that you would not find an IT person that will climb that tower for less than that. Smith asked if the tower was grounded, Grable stated Mike's son had told her that it was grounded this time.
- Motion Hindel, Second Laughton approving the payment of bills for **July 14, 2025**. **SIX (6) YEAS, ZERO (0) NAYS**

Pat Smeltzer was present at the meeting to answer any questions that Council had about the yearly firework show. Chris Sutton who normally plans the show was stepping down. Parks and Recs

wanted to keep the Village out of the firework show. Mr. Smeltzer explained that he had been involved in the fireworks for around 15-20 years, he explained that they do not take any chances when it comes to safety. It was stated that there will be firework committee meetings every second Tuesday of the month at 7:00 P.M. at the Town Hall. Smeltzer stated he agreed with keeping the Village out of the show, he highly recommended that the committee start planning now. It was asked how much our shows typically run, to which he answered around $10,000. Smeltzer explained that the company he is through covers the insurance, the insurance provided covers up to $10 Million. Council Member Smith asked if individuals setting of fireworks are covered under the insurance to which Smeltzer replied no that would fall under the individual's insurance. Smeltzer stated he would like to attend one of the meetings to help guide the committee but cannot get involved with the committee. It was questioned if there was a rough estimate on what the same show as this year would cost, Smeltzer stated possibly around a 25 to 30% increase. He explained that most of the fireworks that are purchased come from out of the country. When the fireworks are shipped, they have to be shipped hazmat which costs more money. It was asked how long they are delivered before the show? Smeltzer explained that once received they have 24 hours to set them off or they can get in trouble with the law. Smeltzer stated that contracts for firework shows will start going out in February. The first Firework Committee Meeting will be August 12th at 7:00 P.M. at the Town Hall.

Mayor's Court report: (as per ORC 905.033)

ENTITY	AMOUNT	MONTH
Village	$ 1,809.00	June
State	$ 412.50	June
Muskingum County Court	$ 16.50	June
Total paid out	$ 2,238.00	June
Computer fund	$ 120.00	June
Computer fund YTD	$ 780.00	June

FINANCE COMMITTEE REPORT: (regular type from meeting**, bold from council discussion)**
Met 7-2-25 Special Meeting
Present: Emily McIntire, KC Smith, Carol Ross, Natalie Stillion Grable, Marty Grable, Fred Wolford, and Whitney Evans,

- It was stated that per the email that the committee received they believed that Bethany from the Auditors Office wanted an answer on what the committee was going to do about the overages
- Smith stated that the legislation needed updated on what the plan covered
- Wolford stated that since we have the new plan and have the HRA that fixes unspecified legislation
- Smith asked if the paperwork Grable handed out was by plan year or fiscal year. Grable explained it was by fiscal year as that is how she shows reimbursements to employee

- Both Grable and Wolford explained how the appropriations work and how the employees get paid out of different funds
- Smith had a spreadsheet on her computer that she had put together with the paperwork received before the meeting and McIntire was entering information from the paperwork received during the meeting.
- Finance questioned if the decision of what to do would be their decision or if Council should get a say in it as well
- Mayor Wolford explained that he felt they needed to take care of it in house so the auditors would not have to get in it.
- It was questioned if they could deduct from employees pay for the overage, they received
- It was questioned how it would work if the employees no longer worked for the Village.
- The Committee agreed that the Village has to account for the money that goes out and that is why they felt the employees should pay back the overage back.

The meeting ended at 2:47 P.M.

- **Smith explained the summary of what the committee found from 2021-2022 being some inconsistencies**
- **There were two Ordinances that had reimburse amounts as it had changed in that year Ordinance 10-21 was a reimbursement of 3,000 and 29-22 was a reimbursement of 5,000**
- **Finance received a letter from the auditors wanting to know how the Village was going to address this issue**
- **Laughton made a motion to go into executive session to discuss personnel, Smith seconded. SIX (6) YEAS, ZERO (0) NAYS**
- **Laughton made a motion to return from executive session, Smith seconded. SIX (6) YEAS, ZERO (0) NAYS**
- **Mayor Wolford stated that they had decided to have Solicitor Bennington dig into this more before deciding what to do**

BPA:
Met 6-24-25

The Board met at the Village Office. Those attending were: Dave Ludinich, Kenny Jenkins, James Wriston, and Water Clerk Pam Parrill.

The Board went over the Minutes from last month's meeting.
Motion to accept: Dave Ludinich
Second: Kenny Jenkins

The Board went over the monthly reports including the adjustment report.
Motion to accept the adjustments: James Wriston
Second: Kenny Jenkins

Discussion pertaining to the late fees which currently are 15% were discussed, and the Board wants the late fees to be returned back to the flat rate of $10.00.
Motion to return the late fees to $10.00: James Wriston
Second: Dave Ludinich

No other business to be discussed.

Motion to adjourn: Dave Ludinich
Second Kenny Jenkins

The next scheduled meeting is July 29, 2025 at 3:00pm at the Village Office.

INCOME TAX:

PARKS AND RECREATION REPORT:

Met 7/3/25 (the following info in regular type is the committees' notes, the bold letters are what was discussed during the council meeting)

Members Present: Committee Chair Emily McIntire, Kurt Laughton, KC Smith
Community Participant: Michelle Schneider and Liz Gast

Discussion was had on the following:

- Payroll at the pool is not sustainable
- Pool is overstaffed
- Parks and Recs will not be taking over Fireworks
- No Oktoberfest
- Committee would like to know what our true role should be in relation to the daily operations of the pool
- Can Whitney do pickups at Sams Club in Village Vehicle to reduce cost?
- Can we create check-lists for chemicals\maintenance for opening and closing of pool to shift more responsibilities to the employees?
- Overuse of village employees at the pool
- Review time cards to verify staffing at the pool
- We would like to hire a professional pool person
- Why is the combination to the pool changed?
- Natalie or Fred to approve weekly pool schedule. Max 3 guards

- **Office assistant Evans explained that the delivery fee for Sams Club is $8 but if you spend more than $50 its free**
- **Smith asked if the tip was required and it was explained that tips were optional and you could do no tip**
- **For the committee's involvement Mayor Wolford explained that Janssen was to run the pool and if she had any problems or concerns, she was to contact parks and recs and if they felt he needed to be involved they could contact him**
- **The committee would like to have a meeting with Janssen**
- **For hiring a pool person, we have Matt that we can call from Hawkins Chemicals**

SAFETY COMMITTEE:
Did not meet
Will have a meeting Monday July 21st at 6:00 P.M.

ZONING REPORT: (the following info in regular type is the committees' notes, the bold letters are what was discussed during the council meeting)
Met 7-9-25
Attending: Earl Jenkins, Paul Hindel, Anita Brock
The Committee went over letters that have been sent. Also discussed the property on N. Canal St. having filed an application to build a detached garage and possible driveway. The committee felt the lot was not large enough for the measurements turned in. Paul Hindel offered to go speak with the owner to let him know our concerns. The owner revised his garage size. Received a request for a rezoning of the church on second street to an R-1 from church. Working on this. Mayor Fred Wolford called a special zoning meeting to discuss property at 165 Third street. It is a placement for new home but builder has applied for a variance for front and side yard. Side yard setback of 8 ft and front set back to 22 ft with 16 ft Front porch. Would be even with other houses on street. Zoning committee Agreed this would be ok. We then discussed and read paperwork received from SEO Properties on the trailer situation on N. Canal St. Zoning denied the request to park a third trailer as did council, now they are appealing to county court. They have requested various ordinances and information on water taps. With help from the ladies in the office we have completed their request and forwarded them to the solicitor. Also, at this meeting committee agreed that the garage measurements for home on N. Canal St. were now do able.
Anita Brock Zoning Inspector

- **165 W. 3rd Street put in for a variance and Zoning wanted to get Councils approval**
- **The permit for a garage at 50 N. Canal Street was found to not have enough room so Council member Hindel went and spoke with the owner and he resized his garage to fit the guidelines and zoning approved it**
- **SEO properties are looking at going to court over adding the third trailer onto 36 ½ Canal Street, they did offer a settlement at this point of $1200.00 for court fees to date in return for the grandfathering in of the property.**
- **Laughton made a motion to go into executive session to discuss possible Litigation, Smith seconded. SIX (6) YEAS, ZERO (0) NAYS**
- **Laughton made a motion to return from executive session, Smith seconded. SIX (6) YEAS, ZERO (0) NAYS**

- **Solicitor Bennington explained that if Council decided to pursue litigation with SEO Properties, the court process will be costly, anywhere from $10,000 to $15,000 and up to two (2) years in court. Solicitor Bennington explained we have a good argument but there are too many gray areas in the law to guarantee we would win. She explained that even if we won this case they could go onto the next court**
- **Many members stated if we did not fight this one and just let SEO properties have their way than other would expect the same and that would start a mess**
- **Reisinger asked how it was possible for them to take us to court if they have no access way to get the trailer onto the property as the neighbor has stated he will not let them go on his property**
- **Solicitor Bennington explained that the court will not look at that they will just go by what the law says**
- **Fiscal Officer Grable asked how we were going to pay for this**
- **Council member Smith asked how much we had in the general fund**
- **Grable stated $129,000 but some of that money is already been appropriated**

- **RESOLUTION 30-25**
  Reisinger made a motion to approve the variance, Laughton seconded and making it an emergency. SIX (6) YEAS, ZERO (0) NAYS (Admin will create the resolution)

  Motion Smith, Second Hindel approving the variance at 36 and one half (36 ½) Third Street. SIX (6) YEAS, ZERO (0) NAYS

- **RESOLUTION 31-25**
  Reisinger made a motion to proceed with the process of going to court, McIntire seconded and making it an emergency. SIX (6) YEAS, ONE (1) NAYS

  Motion Smith, Second Hindel approving the process of continuing the court action with SEO Properties. SIX (6) YEAS, ZERO (0) NAYS

POLICE REPORT:

July 2025 Report to Council and Jackson Township

Statistics for June 2025 [vs previous month]:

Total Incidents: 63 [77]

Calls for Service: 51 [43]

Traffic Stops: 12 [34]

Citations/Criminal Summons Issued: 10 [23]: 3 Speed (32/25 back school zone, 42/25, 60/25) 3 Exp Registrations, 1 Fail to Control, 1 DUS, 1 Litter, 1 Dog at Lg.

Arrests made: 1 Disorderly Juvenile

Notes for the Month:

Calls were up from last month as expected, but traffic stops were down. Mainly due to officers taking time off. Both full time officers had a week off and some part timers also had leave. Homecoming was relatively safe and calm, we had good weather and a good time. Only minor issues that we handled swiftly. Fireworks went as usual with a good show and no injuries at the event. We have this weekend to get through and hopefully everyone has a safe holiday. As always, please report any suspicious activity to the Muskingum County Sheriff's Office.

Jackson Township:

Of the 51 calls for service, 10 [9] were in Jackson Township. They were as follows:

06/03 Inj Crash, Old Riley Rd, Assisted OSP

06/09 Welfare Check, Old Riley Rd, Check OK

06/13 Deer in Road, Canal Rd, Removed from roadway

06/16 Welfare Check, 586/Raiders, Checks OK

06/16 Susp. Veh. 586/Marne, Disabled, assisted citizen

06/18 Susp. Person, Old Riley Rd., pipeline worker doing locating

06/20 Road Hazard, SR 16 WB, Disabled, Assisted Citizen

06/20 Dispute, Scout Rd, Custody issue and referred to the courts

06/23 Road Hazard, SR16 WB, Assist Citizen

06/24 Inj Crash, Canal Rd., Assist OSP with OVI

Calls in other Jurisdictions:

Dresden:

06/09 Domestic, Cass St., Assist S.O.

06/12 Assault, The Warehouse, Assist Dresden PD

06/16 Burglary, 11th St., Assist Dresden PD

Licking Township:

06/05 Assist Citizen/Veh. lost in the woods, Canal Rd. FR2 used Drone to help locate subject and guide officers to him to assist him.

06/06 Assist Officer, Canal Rd, Same location as night before but assisted on checking on officer not answering radio that was recovering veh.

Jefferson Twp:

06/07 Reckless Driver, 13th St., Dresden, S.O. Requested we locate veh. FR2 stopped and held for S.O.

As always please be sure to keep an eye out for any suspicious activity and report it to the Muskingum County Sheriff's Dispatch center at 740-452-3637 or call 911 in case of an emergency.

FIRE REPORT: NONE RECEIVED (SWARTZ HAD BEEN IN ATTENDANCE BUT WAS CALLED OUT TO A SQUAD CALL)

EMS	**Fire**	**Misc**	**Total**
#	#	#	#
Village	**Jackson**	**Pike**	**Hanover**
#	#	#	#
Falls Twp. Mut Aid #	**Licking Twp. Mut Aid** #	**Mary Ann Mut Aid** #	**Tri-Valley Mut Aid** #

LEGISLATION:

FIRST READING: NONE

SECOND READING:

- **RESOLUTION 23-25** A RESOLUTION APPROVING AND AUTHORIZING THE MAYOR AND FISCAL OFFICER TO ACCEPT REQUEST FOR PROPOSALS FOR THE VILLAGE'S MEDICAL INSURANCE

THIRD READING: NONE

NEW AND EMERGENCY:

- **RESOLUTION 26-25** Motion Smith, Second Laughton suspending the rules on A RESOLUTION SETTING PROCEDURES FOR ADDING CONCESSION STAND ITEMS FOR THE VILLAGE POOL CONCESSION STAND FOR THE 2025 SEASON; AND DECLARING AN EMERGENCY
  SIX (6) YEAS, ZERO (0) NAYS

  Motion Laughton, Second McIntire adopting A RESOLUTION SETTING PROCEDURES FOR ADDING CONCESSION STAND ITEMS FOR THE VILLAGE POOL CONCESSION STAND FOR THE 2025 SEASON; AND DECLARING AN EMERGENCY
  SIX (6) YEAS, ZERO (0) NAYS

- **ORDINANCE 12-25** Motion McIntire, Second Laughton suspending the rules on AN ORDINANCE AMENDING ORDINANCE 15-17 CHANGING THE CUSTOMER LATE FEE FROM A 15 PERCENT CHARGE TO A FLAT RATE FEE; AND DECLARING AN EMERGENCY
  SIX (6) YEAS, ZERO (0) NAYS

Motion Laughton, Second Hindel adopting AN ORDINANCE AMENDING ORDINANCE 15-17 CHANGING THE CUSTOMER LATE FEE FROM A 15 PERCENT CHARGE TO A FLAT RATE FEE; AND DECLARING AN EMERGENCY
SIX (6) YEAS, ZERO (0) NAYS

- **ORDINANCE 13-25** Motion Laughton, Second Reisinger suspending the rules on AN ORDINANCE APPROVING AND AUTHORIZING THE VILLAGE FISCAL OFFICER TO SUBMIT THE VILLAGE TAX AND OPERATING BUDGET TO MUSKINGUM COUNTY AUDITOR FOR CALENDAR YEAR 2026; AND DECLARING IT AN EMERGENCY
SIX (6) YEAS, ZERO (0) NAYS

  Motion Laughton, Second Smith adopting AN ORDINANCE APPROVING AND AUTHORIZING THE VILLAGE FISCAL OFFICER TO SUBMIT THE VILLAGE TAX AND OPERATING BUDGET TO MUSKINGUM COUNTY AUDITOR FOR CALENDAR YEAR 2026; AND DECLARING IT AN EMERGENCY
  SIX (6) YEAS, ZERO (0) NAYS

- **RESOLUTION 27-25** Motion Laughton, Second McIntire suspending the rules on A RESOLUTION ACKNOWLEDGING AND APPROVING THE SECOND QUARTER QUARTERLY WATER AND SEWER ADJUSTMENTS PROCESSED BY THE VILLAGE WATER CLERK; AND DECLARING AN EMERGENCY
SIX (6) YEAS, ZERO (0) NAYS

  Motion Laughton, Second McIntire adopting A RESOLUTION ACKNOWLEDGING AND APPROVING THE SECOND QUARTER QUARTERLY WATER AND SEWER ADJUSTMENTS PROCESSED BY THE VILLAGE WATER CLERK; AND DECLARING AN EMERGENCY
  SIX (6) YEAS, ZERO (0) NAYS

- **ORDINANCE 14-25** Motion Laughton, Second Smith suspending the rules on AN ORDINANCE AMENDING ORDINANCE 09-25 ESTABLISHING MUNICIPAL EMPLOYMENT POSITIONS, DEFINING AND PROVIDING FOR THE COMPENSATION THEREOF; AND DECLARING AN EMERGENCY
SIX (6) YEAS, ZERO (0) NAYS

  Motion Laughton, Second Hindel adopting AN ORDINANCE AMENDING ORDINANCE 09-25 ESTABLISHING MUNICIPAL EMPLOYMENT POSITIONS, DEFINING AND PROVIDING FOR THE COMPENSATION THEREOF; AND DECLARING AN EMERGENCY
  SIX (6) YEAS, ZERO (0) NAYS

Tabled to the August 11th Meeting

- **RESOLUTION 28-25** A RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT WITH SUCCESSFUL BIDDER, _____, FOR RESIDENTIAL SOLID AND YARD WASTE COLLECTION AND DISPOSAL; AND DECLARING AN EMERGENCY

- **DISCUSSION/COMMENTS and MISCELLANEOUS BUSINESS**:
- A citizen suggested having a scrap metal bin at the ballfields and using the money from it for the parks, Council felt that it would collect more trash than metal and you can have fees for having trash in the bin.
- Pool Supervisor Janssen asked about finding out the capacity for the pool and having signage for it. Fiscal Officer Grable stated that she believed there was signage down there somewhere. Council member Laughton said he agreed signage should have been down there and that they needed to look into it.
- Janssen also asked about changing free days to just certain hours, Council member McIntire stated she felt that would be something to do next year not in the middle of the season.
- Kevin Tanner purchased 55 Beard Street and asked about having part of the road closed so he could get a dumpster to clean up the property as the company told him they would not deliver it in the grass, Council approved the partial road closure.
- President of Council was brought up as training was approaching, Council asked McIntire if she would like to continue as President, McIntire stated she would like to step down from President. Grable stated the next one with seniority was Laughton, Council asked if he would be president and he stated he did not want it. Laughton then stated he would do it.
  Roll Call Vote: FIVE (5) YEAS, ONE (1) NAYS
  Hindel: Yea
  McIntire: Yea
  Smith: Yea
  Reisinger: Yea
  Ross: Yea
  Laughton: Nay
- Tracy Wagner had also asked for a closure for the alley between Basin and Clay Street for a dumpster delivery Council approved the request
- Mayor Wolford brought up that he had received a lot of emails and text about people wanting to sign a contract for the use of the ballfield.
- The tournaments that were hosted on June 7th made $4,606.96
- **VISITOR COMMENT:**
- **Rockford Brown asked if the town could fill in the holes on Clay Street as they were getting bad along with in the alley. Mayor Wolford explained that Clay Street would be getting paved once the funding was received, along with Nora Drive, West Carlise, and part of First Street**
- **The Village received the Safe Routes to School and meetings would be starting**

Motion Laughton, Second Hindel to adjourn at 8:11 p.m., until August 11th, 2025, at 6 p.m. at the Township Hall, located at the corner of Second Street and State Street in Frazeysburg, Ohio. **SIX (6) YEAS, ZERO (0) NAYS**

_____
Ms. Emily McIntire

_____
Mrs. KC Smith

_____
Ms. Carol Ross

_____
Mr. Kurt Laughton

_____
Mr. Emmett Reisinger

_____
Mr. Paul Hindel

_____
Mayor Fred R. Wolford, Jr.

_____
Fiscal Officer Natalie Stillion Grable

All formal actions of the Village of Frazeysburg concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised