VILLAGE OF FRAZEYSBURG

COUNCIL MEETING MINUTES

02/09/2026

REGULAR SESSION

The Village of Frazeysburg Council convened in regular session from 6:05 p.m. to 7:58 p.m. at the Township Hall with ***Mayor Fred R. Wolford, Jr.*** presiding.

The reciting of the Pledge of Allegiance was led by ***Mayor Wolford.***

PRESENT:
EMPLOYEES*:* Eli Bourne, Solicitor Bennington, and Office Assistant Evans

VISITORS: Terry Swartz, Diane Wolford, and Tracy Hayes

Roll call was made with the following members present:

- ✓ SMITH
- ✓ ROSS
- ✓ ROBISON
- ✓ LAUGHTON

Absent: NONE

- Motion Laughton, Second Smith approving the minutes from **January 12th, 2026** regular council meeting. **FOUR (4) YEAS, ZERO (0) NAYS**
- Motion Laughton, Second Smith approving the Payment of Bills from **January 13 to February 9, 2026 FOUR (4) YEAS, ZERO (0) NAYS**

- Citizen Tracy Hayes was present she had turned in a letter of intent to Mayor Wolford for the open Council Seat. Solicitor Bennington swore her in for the Council seat with the term ending in 2030.

Mayor's Court report: (as per ORC 905.033)

ENTITY	AMOUNT	MONTH
Village	$ 1,108.00	January
State	$ 300.00	January
Muskingum County Court	$ 12.00	January
Total paid out	$ 1,420.00	January
Computer fund	$ 80.00	January
Computer fund YTD	$ 80.00	January

FINANCE COMMITTEE REPORT: (regular type from meeting**, bold from council discussion)**

Present: KC Smith, Carol Ross, Emmett Reisinger, Shellie Adkins, Mayor Wolford, and Office Assistant Evans

Fiscal Officer Reisinger brought up that the topics to be discussed would be the Pay Ordinance needing revised, Sick Leave that needed to be discussed, and information they had on the 2023-2024 Audit. Mr. Reisinger and consultant Adkins explained they had found an issue on the bank reconciliation that goes clear back to June of 2022. They are going to ask the auditors advice on what they need to do to fix it. For the health care reimbursements, they had contacted the insurance company and they were told that they could not get that information as it had been too long. Mrs. Adkins explained that there will never be a way to know whose insurance should have been hit for payments paid directly to companies. It was asked if the Village should present the Auditors with the information they have found and explain that they have gone as far as they can go to find the over payments. With the HRA the problem has been solved so this issue never happens again. Mr. Reisinger brought up an issue he had seen on employee's time cards for compensatory time. He explained that two employees come in early for work and claim that time for comp. time. Office Assistant Evans explained that when they arrive to work many mornings the phone is ringing before they clock in and citizens arrive before 8:00 to pay their water bills. The Finance Committee believes that if you are to start work at 8:00 then you do not get to claim the time that you are there early. Mayor Wolford explained that if you do that then you have to understand that nothing can be done if they come in late. It was explained that employees use comp. time now for a day off instead of using vacation or sick time. It was asked if a Resolution should be written and presented as an emergency to get this fix as soon as possible. Sick leave was brought up and what should be done on that. Mayor Wolford explained that he had conversations with employees to get their thoughts. Office Assistant Evans asked if she could explain her opinions on the sick leave. Ms. Evans explained that the sick leave the way it is right now benefits her in a great way as the Village does not offer maternity leave. She explained that she was building her sick time for when in the future she starts a family, she has that time to fall back on as in this time of the world most families run off a two-person income. She explained that yes, she could file for Family and Medical Leave Act but that is no pay to where using her sick time would benefit her more. Mayor Wolford explained that it benefits all employees, for example Pam was just off for a surgery and luckily had a buildup of sick time to fall back on. Committee member Smith stated that maybe the Village should look at doing a group short-term disability policy. Mrs. Smith explained that the employees would pay into this along with the Village. Mr. Reisinger explained that he would rather not pay into this for someone else to get to use it. The Committee thought their best bet would be to look into if they can change how much sick time employees earn per pay period or if they can change it so employees do not get paid out sick leave when they retire.

- **Council member Smith stated the issue with the bank reconciliation went back to June of 2021**
- **It was asked if a resolution was needed to correct the compensatory time before 8:00, Mayor Wolford stated no resolution was needed it just needed to be clarified and he felt that had been done.**
- **Smith mentioned they had discussed getting a quote for short-term disability, Fiscal Officer Reisinger stated they could get a quote but that is something the Village cannot afford.**
- **It was stated maybe offer it as something the employees pay into**

Board of Public Affairs:

Did not meet

The next Board of Public Affairs meeting will be held February 24th, 2026 @3:00pm at the Village Office.

INCOME TAX: Nothing Received

PARKS AND RECREATION REPORT: (the following info in regular type is the committees' notes, **the bold letters are what was discussed during the council meeting**)
Present: Kurt Laughton, KC Smith, Jeff Robison, Fred Wolford, Emmett Reisinger, Shellie Adkins, and Andrea Janssen

- Financial Review & Rate Adjustments

The Committee conducted a comprehensive review of the pool's financial performance over the previous two fiscal years. Based on rising operational costs, the committee reached a consensus that a rate increase is necessary to maintain facilities and services.

The following rate structure was approved for the 2026 season:

Pass Type	Early Bird	Regular Rate
Family Pass (first 4)	$255($25/add 1 person)	$300
Single Pass	$125	$175
Senior Pass	$55	$60

Daily Admissions & Rentals:
Daily Adult (18+): $10.00
Daily Child: $8.00
After 4 Admissions: Half-price
Pool Parties: $400.00
Sponsored Free Day: $500.00 (Restricted to Village Residents Only)

- Personnel & Payroll

The Committee established the staffing guidelines for the upcoming season. Key changes include the elimination of dedicated concession staff and a minimum age requirement of 16 years old for lifeguards. To remain within the budget, a strict no-overtime policy was implemented.

Approved Hourly Pay Scales:

Pool Manager: $16.50
Assistant Pool Manager: $15.00
Returning Lifeguard: $13.50
New Lifeguard: $13.00
Instruction/Private Parties: $16.00

- 2026 Season Calendar

Opening Day: May 23, 2026

Operating Hours (Pre-Muskingum County Fair):
Monday-Saturday: 11:00 A.M. – 7:00 P.M.
Sunday: 1:00 P.M. – 7:00 P.M.
Pool Parties: 7:00 P.M. – 9:00 P.M.

Operating Hours (During & Post-Muskingum County Fair):
Monday-Friday: Closed
Saturday: 11:00 A.M. – 7:00 P.M.
Sunday: 1:00 P.M. – 7:00 P.M.

- New Business & Future Agenda Items

Sponsorships: The Committee discussed initiating outreach to local businesses to secure sponsorships for the 2026 season.

Lifeguard Recruitment: Andrea Janssen proposed a revision of the current lifeguard application process. A finalized version of the new application will be reviewed and "hashed out" during the next scheduled meeting.

- **Fiscal Officer Reisinger mentioned that he had received an email from Andrea wanting to know the who owed what on their lifeguard certifications and she would like for them to get it paid within their first two paychecks. He explained to her; he cannot disclose that information to her.**
- **Smith explained that Andrea had messaged her to tell her we have three or four lifeguards returning and she would like to hire three or four more.**

SAFETY COMMITTEE:
Did not meet

ZONING REPORT: (the following info in regular type is the committees' notes, **the bold letters are what was discussed during the council meeting**)
Next meeting is Tuesday February 24th, 2026 at 6:00 P.M.

POLICE REPORT:

FIRE REPORT: Totals

EMS	**Fire**	**Misc**	**Total**
#30	#12	#	#42
Village	**Jackson**	**Pike**	**Hanover**
#22	#9	#2	#1

Falls Twp. Mut Aid	Licking Twp. Mut Aid	Mary Ann Mut Aid	Tri-Valley Mut Aid
#	#2	#	#6

LEGISLATION:

FIRST READING: NONE

SECOND READING: NONE

THIRD READING: NONE

NEW AND EMERGENCY:

- **RESOLUTION 07-26** Motion Laughton, Second Ross suspending the rules on A RESOLUTION ACCEPTING THE RESIGNATION OF COUNCIL PERSON EMMETT REISINGER; AND DECLARING AN EMERGENCY
  FIVE (5) YEAS, ZERO (0) NAYS

- Motion Laughton, Second Ross adopting A RESOLUTION ACCEPTING THE RESIGNATION OF COUNCIL PERSON EMMETT REISINGER; AND DECLARING AN EMRGENCY
  FIVE (5) YEAS, ZERO (0) NAYS

- **RESOLUTION 08-26** Motion Laughton, Second Smith suspending the rules on A RESOLUTION ALLOWING FOR THE DISCOUNTED PRE-SALE OF POOL PASSES BEGINNING FEBRUARY 13 THROUGH MAY 20, 2026 AND SETTING REGULAR 2026 SEASON RATES AND DATES; AND DECLARING AN EMERGENCY
  FIVE (5) YEAS, ZERO (0) NAYS

- Motion Laughton, Second Robison adopting A RESOLUTION ALLOWING FOR THE DISCOUNTED PRE-SALE OF POOL PASSES BEGINNING FEBRUARY 13 THROUGH MAY 20, 2026 AND SETTING REGULAR 2026 SEASON RATES AND DATES; AND DECLARING AN EMERGENCY
  FIVE (5) YEAS, ZERO (0) NAYS

- **ORDINANCE 02-26** Motion Laughton, Second Robison suspending the rules on AN ORDINANCE AMENDING ORDINANCE 20-25 ESTABLISHING MUNICIPAL EMPLOYMENT POSITIONS, DEFINING DUTIES, AND PROVIDING FOR THE COMPENSATION THEREOF; AND DECLARING AN EMERGENCY
  FIVE (5) YEAS, ZERO (0) NAYS

- Motion Laughton, Second Smith adopting AN ORDINANCE AMENDING ORDINANCE 20-25 ESTABLISHING MUNICIPAL EMPLOYMENT POSITIONS, DEFINING DUTIES, AND PROVIDING FOR THE COMPENSATION THEREOF; AND DECLARING AN EMERGENCY
  FIVE (5) YEAS, ZERO (0) NAYS

- **DISCUSSION/COMMENTS and MISCELLANEOUS BUSINESS**:

- Aggregation- One of the big concerns the Mayor has right now is Natural Gas prices. Darrell Bragg contacted the mayor and stated he would like to wait till March or April to sign up to try and get lower rates. The Mayor stated he agreed this was best

- Mayor Wolford had a meeting with the Muskingum County Port Authority on the Jed Program. With the new manufacturing company coming outside of the Village they are doing a 1.9% tax on new businesses in Jackson County. The County has offered the Village 10% and Jackson township 10% of the 1.9% tax. Zanesville will receive 5% of the tax as well. These payments will be received quarterly. It was asked what we knew about the company coming in, all that is known at this time is it is a Canadian and European manufacturing company and there will be around 800 employees.

- Waterline Break- Mayor Wolford brought up an Ordinance that he is going to take to the Board of Public Affairs to get fixed. As our current Ordinance says that homeowners would be responsible to fix a leak on their lateral line connecting to their home. Wolford explained the Village is responsible to the meter.

- Brightspeed- Mayor Wolford explained that Brightspeed would be coming into town this summer to put in fiberoptics. For this they will be boring underground and was discussed to pass an Ordinance for right of way for utilities.

- Duralator Project- There will be a meeting Wednesday February 11, 2026 for pre-construction. The Mayor explained that payments will be made in phases, all the money is funded. If the contractors do not make the deadline that is set the Village can fine them per week till it is complete.

- Council member Smith stated the Finance Committee would be changing their meetings to the first Monday of the month at 6:00 P.M. instead of right after the Council meetings.

- Fire Department Alley- It was explained that Council was under the impression that the alley would be paid for by grants. Fiscal Officer Reisinger found when he started that the Village owed Newcomers Concrete $134,000.00 for the work they had done. After going through emails and contacts it was found that a grant paid for some of the work for the alley but not all of it. Reisinger explained that the previous Fiscal Officer just stated the Village had the money, never came right out, and said paid 100% by grants. The Village is going to try to start getting some grants for roads as many needs fixed. There is a grant open that has a flexible grant of $250,000.00 or critical for $500,000.00 that have to be applied for by March. The critical grant would have to be shared with others that apply for it.

- Council member Laughton brought up that the Mayor and him had talked and he thought the Village should do away with Mayor's Court. It was asked why to which he wanted to know how much it cost us per month compared to what the Village brings in. He explained that in a year the Village had only made $1,400. Chief Bourne explained that was just for January. Fiscal Officer Reisinger explained that Mayor's Court is the only account that pays into the general account other than taxes.

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- **VISITOR COMMENT:**

Motion Laughton, Second Smith to adjourn at 7:06 p.m., until February 9th, 2026 at 6 p.m. at the Township Hall, located at the corner of Second Street and State Street in Frazeysburg, Ohio. **FIVE (5) YEAS, ZERO (0) NAYS**

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Mrs. KC Smith

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Ms. Carol Ross

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Mr. Kurt Laughton

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Mrs. Tracey Hayes

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Mr. Paul Hindel

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Mr. Jeff Robison

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Mayor Fred R. Wolford, Jr.

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Fiscal Officer Emmett Reisinger

All formal actions of the Village of Frazeysburg concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised