VILLAGE OF FRAZEYSBURG

COUNCIL MEETING MINUTES
06/08/2026

REGULAR SESSION

The Village of Frazeysburg Council convened in regular session from 6:00 p.m. to 7:43 p.m. at the Township Hall with ***Mayor Fred R. Wolford, Jr.*** presiding.

The reciting of the Pledge of Allegiance was led by ***Mayor Wolford.***

PRESENT:
EMPLOYEES*:* Fiscal Officer Reisinger, Chief Josh Marohl, Brian Gast, Andrea Janssen and Office Assistant Evans

VISITORS: Diane Wolford, Rocky and Denna Brown, and Liz Gast
Roll call was made with the following members present:

- ✓ SMITH
- ✓ ROSS
- ✓ ROBISON
- ✓ LAUGHTON
- ✓ PATTERSON

Absent: NONE

- Motion Smith, Second Laughton approving the minutes from **May 11th, 2026** regular council meeting. **FIVE (5) YEAS, ZERO (0) NAYS**
- Motion Smith, Second Ross approving the Payment of Bills from **May 11th to June 8th, 2026 FIVE (5) YEAS, ZERO (0) NAYS**

Mayor's Court report: (as per ORC 905.033)

ENTITY	AMOUNT	MONTH
Village	$ 808.00	May
State	$ 104.00	May
Muskingum County Court	$ 3.00	May
Total paid out	$ 915.00	May
Computer fund	$ 30.00	May
Computer fund YTD	$ 510.00	May

FINANCE COMMITTEE REPORT: (regular type from meeting**, bold from council discussion)**

Finance Committee Meeting Notes

Date: Monday, June 1, 2026

Attendance

- Emmett Reisinger
- Carol Ross
- KC Smith
- Brian Gast
- Liz Gast

Pool Finances

Emmett Reisinger opened the discussion by raising concerns about the pool's finances. Sales for the first weekend totaled $2,951.13 across three days.
The report projected $3,123.50 in wages and approximately $43,729 in total wage-related costs. The committee discussed whether enough revenue could be generated to maintain pool operations.
The committee recommended that the Parks and Recreation Committee review the day sheets to improve the accuracy and legibility of the records. They also suggested including a tally of each dollar denomination to help confirm totals. Some daily records did not match drawer totals or Square end-of-day totals; three days were over, and one was under.
It was noted that tipping from a taxpayer fund for services is illegal.

Sewer Plant Staffing and Certification

Brian Gast presented a proposal regarding sewer plant staffing and certification levels. With his new Level 1 accreditation, the required support time from Tom could be reduced from 20 hours to 10 hours per week, resulting in estimated payroll savings of $300 per week.
Brian would like to present these ideas to the council for consideration. He also suggested encouraging additional personnel to obtain Level 1 certification, so coverage would be available in an emergency or when higher certification levels are needed for water-related support.
Brian also raised the possibility of eliminating or selling several pieces of equipment in order to make better use of existing resources. The committee would like him to address the council on these topics.

Revenue Opportunities and Tax Discussion

The committee discussed the status of the RITA program for mailing subpoenas, which costs approximately $1 per mailed subpoena and generated $11,459 in 2023. Al Dolezal was expected to confirm these projections with Emmett.
The council also plans to review whether reducing the tax credit by 5% would allow the Village to retain additional revenue that is currently going to workers' tax payments in the cities where employees work.
Emmett plans to continue exploring opportunities to increase general fund revenue, including additional conversations with Heidi from RCAP and possible grant opportunities.
We are aware that the state allows a senior auditor to provide free support to our office for review and recommendations. We hope to ask Emmett if he has considered using this service.
The committee also mentioned the possibility of adding a Parks and Recreation levy to the ballot for discussion at a future Parks meeting.

Review of 2023-2025 Financial Reports

The committee compared the reports Emmett provided for 2023 through 2025 and identified major expense areas that have reduced the general fund. In 2024, expenses exceeded revenue by $4,894. In 2025, expenses exceeded revenue by $10,581.95.
Although there was not enough time to review all details, the committee noted several significant costs, including police car expenses in 2025 of $13,000, park expenses in 2023 of $45,000, and pool expenses of $6,000.
In 2024, 57% of total expenses went to salaries and medical benefits. In 2025, 49% of costs went to salaries and benefits.
The committee also discussed medical costs in relation to renewal timing and questioned whether the renewal with PEP had been finalized. Emmett will look into obtaining PEP renewal figures.
Budgeting ideas related to the police budget, zoning committee revenue, and scheduling requirements were also mentioned, but the June 1st Finance Meeting Notes discussion was limited and will continue at a future meeting.

- **Pool finances were a big discussion for the Finance Committee**
- **Brian Gast has completed his testing and received the level 1 sewer operator certification**
- **Mayor Wolford explained that if the Village was to sell the sewer plant the money received from the sale could not go into general fund it would have to go into a capital development fund**
- **Fiscal officer Reisinger explained that he feels that with insurance renewal coming up it needs to be started sooner than when it would typically start in the past years**

Board of Public Affairs:

Met June 1st, 2026

The Board met at the Village Officer at 3:00 pm with the following present:

Dave Ludininch, Rocky King, and Pam Parrill. Absent were Kenny Jenkins and Mayor Wolford.
Visiting: Mindy Ridenbaugh

Ms. Ridenbaugh came to the meeting about the water bill from her mother's house that she has owned since her mother's passing in 2024. The bill total was $822.89. Ms. Ridenbaugh never informed the office that she was now the home's owner, therefore was not receiving the bills each month, even though they were being mailed out each month. Water Clerk Pam Parrill, eventually found out that she is the owner thru the County Auditor's website and changed the mailing address in the system. Once Ms. Ridenbaugh received the first bill, she called the office and was explained to about the tap fees and the late fees. She asked about adjustments to the bill and Pam directed her to come to the BOPA meeting. After she explained everything to the board, they decided to remove the late fees on the

account and allow her to make 6 payments along with each month's charge to get the past due balance caught up.

The Board went over the monthly reports, and the meeting minutes from April.
Motion to accept: Rocky King Second Dave Ludinich

Motion to adjourn: Rocky King
Second: Dave Ludinich

Next meeting scheduled for July 6, 2026 @ 3:00 pm at the Village Office.

INCOME TAX: Nothing Received

PARKS AND RECREATION REPORT: (the following info in regular type is the committees' notes, **the bold letters are what was discussed during the council meeting**)
Present: Kurt Laughton and KC Smith

- Concessions: We need to ensure food is ordered consistently to avoid shortages. We suggest maintaining a two-week supply until mid-July, at which point we can begin tapering off orders
- Staff Tasks: When employees have downtime, they could begin soliciting donations for the pool
- Funding: We would like to clarify if the pool upgrade fund should be used for necessary maintenance items, such as replacement parts for the doser and new umbrellas
- **Can the money out of the pool upgrade fund be used for what is needed at the pool now? Fiscal Officer Reisinger stated that yes that money can be used for stuff needed at the pool.**
- **When the Employees at the office have down time can they go and solicit for the pool as the committee members work full-time jobs**
- **Clayton Homes needs to be asked about donating as they always like to donate**
- **OMEGA is helping with grants once again**
- **Pool Manager Jassen asked about hiring concession workers as she cannot be in the concession stand and watch the pool deck. Committee Member Laughton explained that if she needs to close the concession stand to just close it. It was explained that it cannot be closed due to the concession stand worker also waiting on the customers that would be paying admission to the pool. It was explained then to add another lifeguard to the schedule and do what needed to be done.**
- **It was asked if the ballfield could be leased out to a travel ball team event. It was explained that yes it can be done we just have to give the Tri-Valley Youth Softball Leage a thirty-day (30) notice.**

SAFETY COMMITTEE:
Did not meet

ZONING REPORT: (the following info in regular type is the committees' notes, **the bold letters are what was discussed during the council meeting**)
Did not meet

POLICE REPORT:

Chief Marohl spoke on the departments status as it stands at the time being. He explained that with just having him most days that calls are getting missed and picked up by the Sheriffs Office. Marohl gave credit to the part time employees Erich Schultz and Ian Lewis, even with just being able to work one day out of the week it helps. The homecoming was a busy time as per usual and part timer Schultz was able to help out for the homecoming which helped make things run smoother. Marohl did explain that he cannot do this by himself forever so hopefully in the future another full timer can be hired to help out during the day.

FIRE REPORT: None Received

EMS	**Fire**	**Misc**	**Total**
#	#	#	#
Village	**Jackson**	**Pike**	**Hanover**
#	#	#	#
Falls Twp. Mut Aid #	**Licking Twp. Mut Aid** #	**Mary Ann Mut Aid** #	**Tri-Valley Mut Aid** #

LEGISLATION:

FIRST READING: NONE

SECOND READING:

- **ORDINANCE 07-26** AN ORDINANCE AMENDING ORDINANCE 20-25 ESTABLISHING MUNICIPAL EMPLOYMENT POSITIONS, DEFINING DUTIES AND PROVIDING FOR THE COMPENSATION THEREOF

THIRD READING: NONE

NEW AND EMERGENCY:

Fiscal Officer Reisinger attached some emailed discussions that he had with ZOLL about our current AED. It was explained that it might suit the Village better to go with a new device as ours will be obsolete come 2027. Council Member Laughton explained that as discussed last year with our size municipality we are exempt to needing an Automated External Defibrillator. Council Member Patterson asked if he could have the ORC stating that so that he could look into it. It was decided to table this until the July meeting so the members had time to do their own research on this topic. Motion to table till the July 13th meeting Laughton, Second Smith FIVE (5) YEAS, ZERO (0) NAYS

- **RESOLUTION 17-26** A RESOLUTION APPROVING AND AUTHORIZING THE FISCAL OFFICER TO SEND AUTOMATED EXTERNAL DEFIBRILLATOR (AED) TO BE SERVICED; AND DECLARING AN EMERGENCY

- A RESOLUTION APPROVING AND AUTHORING THE FISCAL OFFICER TO SEND AUTOMATED EXTERNAL DEFIBRILLATOR (AED) TO BE SERVICED; AND DECLARING AN EMERGENCY

- **RESOLUTION 18-26** MOTION LAUGHTON, SECOND SMITH SUSPENDING THE RULES ON A RESOLUTION UPDATING THE LIFEGUARD REIMBURSEMENT AGREEMENT; AND DECLARING AN EMERGENCY
  FIVE (5) YEAS, ZERO (0) NAYS

- MOTION LAUGHTON, SECOND ROBISON ADOPTING A RESOLUTION UPDATING THE LIFEGUARD REIMBURSEMENT AGREEMENT; AND DECLARING AN EMERGENCY
  FIVE (5) YEAS, ZERO (0) NAYS

- **ORDINANCE 12-26** MOTION LAUGHTON, SECOND ROBISON SUSPENDING THE RULES ON AN ORDINANCE ESTABLISHING THE COMPENSATION OF THE CHIEF OF POLICE FOR THE VILLAGE OF FRAZESYBURG; AND DECLARING AN EMERGENCY
  FIVE (5) YEAS, ZERO (0) NAYS

- MOTION LAUGHTON, SECOND SMITH ADOPTING AN ORDINANCE ESTABLISHING THE COMPENSATION OF CHIEF OF POLICE FOR THE VILLAGE OF FRAZEYSBURG; AND DECLARING AN EMERGENCY
  FIVE (5) YEAS, ZERO (0) NAYS

- **ORDINANCE 13-26** MOTION LAUGHTON, SECOND SMITH SUSPENDING THE RULES ON AN ORDINANCE APPROVING THE MAYOR'S RECOMMENDATION FOR WAGE INCREASE FOR BRIAN GAST; AND DECLARING AN EMERGENCY
  FIVE (5) YEAS, ZERO (0) NAYS

- MOTION LAUGHTON, SECOND SMITH ADOPTING AN ORDINANCE APPROVING THE MAYOR'S RECOMMENDATION FOR WAGE INCREASE FOR BRIAN GAST; AND DECLARING AN EMERGENCY
  FIVE (5) YEAS, ZERO (0) NAYS

- **DISCUSSION/COMMENTS and MISCELLANEOUS BUSINESS**:

- Brightspeed sent an email to Mayor Wolford about Soliciting permits, Mayor Wolford explained that first they must fill out a soliciting form and let our police officers perform a background check this will cost them $20 dollars and that must be completed in person at the Village office

- Brian Gast brought some information on the sewer plant he stated he is going to start doing monthly reports for the sewer plant so the Village can know how it is doing.

- Council Member Smith asked if there had been any updates on the Westgate Village Apartments. It was explained that their bills were up to date but phone calls asking to pay for only one bill had still been a problem. It was explained that it is on the list to put a master meter in so they only have one bill and see of that helps our issues we are currently having. Brian mentioned that they're going to keep the individual meters in the apartments so if they were to sell and the residents had to pay their own bill the meters would already be there.

- Fiscal Officer Reisinger brought up the Townhall rental, he explained that we needed to revisit charging for the usage of the Townhall. Council Member Laughton explained that he feels that the residents have already paid for it through their taxes. Reisinger explained that there are still expenses for the Townhall such as electricity and having to make sure it is clean. Laughton explained that is what the deposit is for if its not clean then keep the deposit. It was mentioned that if we were to charge the Council would find it acceptable to charge Citizens outside the Village.

- **VISITOR COMMENT:**

Motion Laughton, Second Smith to adjourn at 6:54 p.m., until July 13th, 2026 at 6 p.m. at the Township Hall, located at the corner of Second Street and State Street in Frazeysburg, Ohio. **FIVE (5) YEAS, ZERO (0) NAYS**

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Mrs. KC Smith

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Ms. Carol Ross

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Mr. Kurt Laughton

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Open Seat

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Mr. Tyler Patterson

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Mr. Jeff Robison

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Mayor Fred R. Wolford, Jr.

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Fiscal Officer Emmett Reisinger

All formal actions of the Village of Frazeysburg concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised