VILLAGE OF FRAZEYSBURG

COUNCIL MEETING MINUTES

03/09/2026

REGULAR SESSION

The Village of Frazeysburg Council convened in regular session from 6:01 p.m. to 8:11 p.m. at the Township Hall with ***Mayor Fred R. Wolford, Jr.*** presiding.

The reciting of the Pledge of Allegiance was led by ***Mayor Wolford.***

PRESENT:
EMPLOYEES*:* Eli Bourne, Solicitor Bennington, Pam Parrill, and Office Assistant Evans

VISITORS: Terry Swartz, Diane Wolford, Rocky and Deena Brown, Kenneth Jenkins, and Elizabeth Gast

Roll call was made with the following members present:

- ✓ SMITH
- ✓ ROSS
- ✓ ROBISON
- ✓ LAUGHTON
- ✓ HAYES

Absent: NONE

- Motion Laughton, Second Smith approving the minutes from **February 9th, 2026** regular council meeting. **FIVE (5) YEAS, ZERO (0) NAYS**
- Motion Laughton, Second Robison approving the minutes from **March 3rd, 2026** emergency council meeting. **FIVE (5) YEAS, ZERO (0) NAYS**
- Motion Laughton, Second Smith approving the Payment of Bills from **February 9 to March 9, 2026 FIVE (5) YEAS, ZERO (0) NAYS**

Mayor's Court report: (as per ORC 905.033)

ENTITY	AMOUNT	MONTH
Village	$ 2,139.00	February
State	$ 695.50	February
Muskingum County Court	$ 25.50	February
Total paid out	$ 2,860.00	February
Computer fund	$ 210.00	February
Computer fund YTD	$ 290.00	February

FINANCE COMMITTEE REPORT: (regular type from meeting**, bold from council discussion)**

Finance Committee Meeting Summary

Issues Discussed

General Fund Management

The committee examined strategies to control expenses within the general fund. It was noted that revenues from licenses, alcohol taxes, and related sources are directed into the general fund.

Compensatory Time and Payroll

Paying out compensatory time was addressed, with discussion on transitioning from hourly to salary-based compensation. This shift was prompted by errors in clocking, which are linked to job descriptions and the banking of comp hours. The committee also identified several payroll-related issues that require clarification.

Vacation, Personal Days and Holidays

The committee reviewed vacation policies, specifically discussing the creation of a "use it or lose it" rule. Confirmation of the procedures for personal days was sought to ensure clarity and consistency for all employees.

Council Communications and Ordinances

There was agreement to discontinue the cost of council-provided emails and instead use personal emails. The committee decided to individually review Ordinance 20-25 to reduce ambiguity, especially regarding compliance for small villages. Additionally, the review will include how council members handle personal days, overtime, holiday pay, and assigned duties.

OWDA Loans and Rita Penalties

Committee members discussed the need to investigate OWDA loans. It was also noted to look in eliminating Rita penalties.

Procedural Changes and Feedback

Each finance committee member will take a copy of the ordinance, annotate identified changes, and present them to the council for review. Feedback indicated that the duties section includes too many details and should be split into a separate ordinances.

Separation of Responsibilities and Next Steps

The committee has separated two areas into different ordinances. Plans are in place to collaborate with the council and solicitor on the employee handbook and to clarify responsibilities, distinguishing them by wages and related ordinances. If necessary, the committee will convene an executive meeting and, should further action be required, hold a special council meeting to address concerns and conduct a vote.

- Council opened the floor to the employees that were present at the meeting to hear their opinions on what finance was suggesting to be changed for employees
- Water Clerk Pam Parrill explained that the compensatory time had been around since she had first started here at the Village in 2012 and that there was a seven-minute period that would get you .25 hours of comp time
- Chief of Police Eli Bourne explained that paying overtime was going to mess up his budget for the year where comp time would not cause the police department is pretty good at using the time as they receive it.
- It was explained that these changes were being made to help the Village as General Fund is low
- Chief Bourne asked if the Village was in a Fiscal Emergency and Fiscal Officer Reisinger stated no. Chief Bourne then asked if the Village was going to be out of budget this year and was told no that would not happen.
- Finance explained that they were looking at making all employees salary but the mayor explained that all employees understand the changes of comp time so finance determined that was not necessary
- Finance wants to change Saturday and Sunday pay for laborers and make it only 1.5 times pay
- Finance was looking at changing vacation time to use it or lose it
- Sick time was discussed and the employees explained how the sick leave payout is for when someone retires from the Village with 240 hours being the most you can be paid out
- Finance member Hayes explained that with employees eighty hours of comp time they can bank and vacation time, and sick they could take six weeks off every year. The employees explained that their sick time if they take a third day of sick time, they have to have a doctors note they cannot use it like vacation time.
- Fiscal Officer Reisinger explained that he had already put everyone's vacation time in for the year as he feels it will be easier to do them at the beginning of the year rather than on employee's anniversary dates

- **Kenneth Jenkins was appointed and sworn into office for the Board of Public Affairs by Solicitor Bennington**
  Roll call: Laughton-yes, Smith-yes, Ross-yes, Robison-yes, Hayes-yes
  FIVE (5) YEAS, ZERO (0) NAYS

Board of Public Affairs:

Met 2-24-26

Present: Dave Ludinich, Kenny Jenkins, and Water Clerk Pam Parrill

Went over reports

The next Board of Public Affairs meeting will be held March 31st, 2026 @3:00pm at the Village Office.

INCOME TAX: Nothing Received

PARKS AND RECREATION REPORT: (the following info in regular type is the committees' notes, **the bold letters are what was discussed during the council meeting**)

Attendance:

Kurt Laughton, KC Smith, Jeff Robinson, Fred Wolford, Andrea Janssen, Michelle Schinder, and Liz Gast were present.

Meeting Highlights:

- Ballpark Contract: The committee discussed the contract from the Tri-Valley Youth League. It was decided that the contract will be rewritten, as the current version is not acceptable.
- Pool Staffing: Andrea requested that all pool employees be at least 16 years old and obtain a work permit to ensure compliance with labor laws.
- Timekeeping: All employees are required to clock in and out once per day. A 30-minute lunch break will be automatically deducted from their total time.
- Training Reimbursement: Andrea proposed that the Village be reimbursed for training costs within one year.
- Community Outreach: The committee will begin reaching out to local businesses for support.
- Pool Phone: Since calls are currently being made to the pool, can we redirect those calls to the office until the pool officially opens?

We will review food items during the next meeting.

- **Committee member Laughton explained that when the committee reviewed the contract for the Frew Park there was a lot of changes needed before they felt comfortable signing the contract.**
- **Committee member Smith asked Office Assistant Evans if she could do the add on to the square for the pool so that Manager Janssen could do scheduling through the app. Fiscal Officer Reisinger suggested waiting until May to start that as it is $49/month. The Committee stated they would let Ms. Janssen know that it would start in May.**

SAFETY COMMITTEE:
Did not meet

ZONING REPORT: (the following info in regular type is the committees' notes, **the bold letters are what was discussed during the council meeting**)
Met February 24th, 2026
Letters for properties in the Village were sent out along with several final notices.
Next meeting is Tuesday March 31st, 2026 at 6:00 P.M.

POLICE REPORT:

March 2026 Report to Council and Jackson Township

Statistics for February 2026 [vs January 2026]:

Total Incidents	Calls for Service	Traffic Stops	Citations/Summons Issued	Arrests Made
49 [53]	34 [35]	15 [18]	12 [15]	0 [0]

Notes for the Month:

February saw similar activity levels compared to January. Citations were slightly down, and we had no arrests. We are entering our rainy/stormy spring period; as such, please watch out for flooding on roadways and report any issues with that, downed trees, etc. There are no other concerns to address at this time.

As always, please call the Muskingum County Sheriff's Office at 740-452-3637 to report any non-emergency concerns or suspicious activity, or 911 in the event of an emergency.

Vehicle Report:

Last month's report apparently jinxed us, as we had to replace the water pump on our 2016 Explorer almost immediately after the initial report was given. It is now back in full service, and the rest of the fleet remains in good shape at this time (fingers crossed).

Call Log:

DATE/ TIME	ZONE	LOCATION	DESCRIPTION/DISPOSITION
02/02/26 09:32	Village	W 1st St	Officer took initial report of inappropriate material being sent to a juvenile's phone. Case was sent to MCSO detectives for further investigation.
02/02/26 16:23	Dresden	W 4th St	Officer assisted Dresden PD with a domestic dispute in their village.
02/03/26 07:41	Village	259 W 3rd St	Officer conducted traffic stop for speeding. Verbal warning was given to driver.
02/03/26 14:39	Village	35 S State St	Officers conducted traffic stop for expired registration (Dec 2025) and driving under suspension. Driver was issued citation for both offenses into Frazeysburg Mayor's Court.
02/03/26 17:23	Jackson	Canal Rd/ Lentz Rd	Officer called to check for a blue pickup truck driving recklessly in the area. Officer located the suspect vehicle and followed it, but did not observe any violations.
02/04/26 12:59	Village	35 S State St	Officer took crash report for a minor property damage collision that occurred at location. Citation was issued to at-fault driver for improper backing into Frazeysburg Mayor's Court.
02/04/26 17:58	Village	Basin St/ W 3rd St	Officer conducted traffic stop for expired registration (Oct 2025). Driver was issued citation for the offense into Frazeysburg Mayor's Court.
02/05/26 09:17	Village	W 3rd St/ N State St	Officer assisted stranded motorist by giving her a gallon of gas to get to the station.
02/05/26 16:25	Jackson	OH-16/ OH-586	Officer requested by MCSO to check for a white box truck driving eastbound on OH-16. Vehicle was seen pulling into the ECO Business Park, where it parked at Fanatics. No violations were observed, and no enforcement action was taken.
02/06/26 05:53	Village	Canal Rd/ S Basin St	Officer conducted traffic stop for speeding (51 in a 25). Driver was issued citation for the offense into Frazeysburg Mayor's Court.
02/06/26 06:41	Village	120 E 3rd St	Officer conducted traffic stop for speeding in an active school zone (35 in a 20). Driver was issued citation for the offense into Frazeysburg Mayor's Court.
02/06/26 15:24	Village	Nora Dr	Officer requested due to tracks in the snow around caller's house. Officer checked the area but did not observe any signs of property damage or other crimes. Caller was advised to call back if they noticed any other suspicious activity.
02/06/26 15:26	Jackson	OH-16/ OH-586	Officer requested by MCSO to check for a black SUV driving aggressively on OH-16 eastbound. Officer saw one vehicle possibly matching the suspect vehicle's description, but verified by license plate that it was not the correct one. Suspect vehicle was not seen.
02/09/26 10:34	Village	S Basin St	Officer assisted village road crews with water main break on Basin St.

02/09/26 17:15	Cass	1349 Main St	Officer assisted MCSO deputies with an active dispute/disorderly subject at Tri-Valley Middle School.
02/10/26 08:55	Village	Kingfisher Ct	Officer requested to assist with unruly juvenile at residence on Kingfisher Ct. No enforcement action was necessary.
02/10/26 20:24	Jackson	OH-16 WB	Officer located vehicle that was called in as reckless on OH-16, originally dispatched to Dresden PD. Vehicle was stopped for traffic violation, but driver was given verbal warning.
02/11/26 09:07	Village	120 E 3rd St	Officer conducted traffic stop for expired registration (Sept 2025). Driver was issued citation for the offense into Frazeysburg Mayor's Court.
02/12/26 07:13	Village	E 3rd St/ E 5th St	Officer conducted traffic stop for speeding in an active school zone. Driver was given a verbal warning.
02/12/26 13:49	Village	27 E 3rd St	Officer conducted traffic stop for speeding (51 in a 35). Driver was issued citation for the offense into Frazeysburg Mayor's Court.
02/12/26 22:11	Jackson	Raiders Rd/ OH-586	Officer responded to a possible crash in the area of Raiders Rd and OH-586. It turned out to only be a vehicle that became stuck in the mud after pulling off the road. There was no property damage or signs of impairment, so no report was necessary.
02/13/26 18:45	Jackson	6750 Raiders Rd	Officer responded to a car vs deer collision near location. Caller said their vehicle was drivable and did not request a report. The injured deer was dispatched by the officer.
02/16/26 18:35	Village	W 3rd St	Officer responded to a loud music complaint at an address on W 3rd St. Resident was advised to turn the music down/off.
02/16/26 19:18	Village	S Basin St	Officer responded to an address on S Basin St where two juveniles were reportedly shooting Orbeez at the residence/caller's cat. Officer determined that there were no injuries or damage, and that no one shot at the cat. Juveniles' parents were advised.
02/17/26 14:58	Village	N Canal St	Officer responded to an unknown 911 call at an address on N Canal St. After investigation, there was allegedly a verbal civil dispute that had occurred, but the other party was no longer there. Caller also appeared to have some sort of altered mental status. No law enforcement action was necessary.
02/17/26 18:47	Village	N State St	Officer responded to an address on N State St in reference to potential harassment from a known source. After investigation, officer determined that there was no crime, and that the issue was civil. Caller was advised to call back if any potential crimes occurred.
02/17/26 19:47	Village	N Canal St	Officer responded to the same address that was responded to earlier in the day, this time to perform a welfare check on the resident at the request of a family member that the resident had spoken to over the phone. The resident checked OK, and the family member stated that they were working on getting some professional assistance in the near future.
02/18/26 13:55	Village	9985 Canal Rd	Officer conducted traffic stop for speeding (40 in a 25) and driving under suspension. Driver was issued citation for both offenses into Frazeysburg Mayor's Court.
02/19/26 08:56	Village	N Canal St	Officer responded to the same address from previous days for another welfare check, but the resident was not present. The resident and their vehicle were located on Nora Dr, and they were taken to the hospital on a writ for mental evaluation.
02/19/26 11:30	Village	S Canal St	Officer responded to a hit-and-run call at an address on S Canal St. Officer determined it was related to the resident with the altered mental status and completed a report.
02/19/26 14:42	Village	W 2nd St	Officers conducted a civil stand by while property was removed from a residence on W 2nd St. Parties were advised to go through civil court to settle any disputed property.
02/19/26 17:40	Jackson	Mt Zion Rd	Officer responded with MCSO deputy to an address on Mt Zion Rd in reference to a delivery driver that was nipped by the resident's dog. There were no injuries, and the caller

			just wanted it documented per company policy. No enforcement action was taken against the dog owner, but they were advised of the applicable laws to help prevent future issues.
02/20/26 07:34	Village	Canal Rd/ Clay St	Officer requested to check for some debris in the roadway along Canal Rd near Clay St. A flower pot was found and removed from the gutter.
02/20/26 07:47	Village	119 W 2nd St	Officer responded to a semi truck that had backed into the building, causing damage but no injuries. A report was completed, and the truck driver was issued a citation for improper backing into Frazeysburg Mayor's Court.
02/20/26 10:36	Village	E 5th St	Officer responded to an animal complaint at an address on E 5th St, wherein the neighbors' dog had been in the caller's back yard. Neighbors were advised that their dog needed to be leashed or confined to their property, and that future violations would result in a citation.
02/20/26 12:41	Village	Kingfisher Ct	Officer completed a message delivery at an address on Kingfisher Ct.
02/20/26 17:53	Jackson	OH-16	Officer requested by MCSO to check for a white Chevrolet that was reportedly all over the roadway on OH-16 westbound. Officer located the vehicle and followed it to the Licking County line, but did not observe any violations.
02/20/26 19:23	Jackson	OH-16	Officer responded to a car vs deer collision on OH-16 eastbound, near mile post 4. A report was completed at the caller's request, and officer stood by for traffic safety while the vehicle was loaded onto a trailer for removal from the road.
02/20/26 20:50	Cass	Main St (Trinway)	Officer responded as mutual aid with Dresden PD to an address on Main St in Trinway in reference to a domestic that had just occurred, due to MCSO having no available units at the time. One half was gone upon arrival, and the case was referred to a MCSO deputy.
02/23/26 06:12	Jackson	Canal Rd/ Lentz Rd	Officer responded to an automated crash report on Canal Rd near Lentz Rd. Officer assisted while OSP took the report.
02/23/26 09:15	Village	W 3rd St	Officer conducted traffic stop for speeding (50 in a 35). Driver was issued citation for the offense into Frazeysburg Mayor's Court.
02/24/26 07:59	Village	Clay St/ Canal Rd	Officer conducted traffic stop for speeding (47 in a 25). Driver was issued citation for the offense into Frazeysburg Mayor's Court.
02/24/26 12:10	Village	S State St	Officer responded to a dog with no tags that was loose on S State St. Owner was located and given warning about no dog tags and dog at large.
02/25/26 10:41	Village	Grant St/ W 2nd St	Officer conducted traffic stop for a traffic control device violation. Driver was issued citation for the offense into Frazeysburg Mayor's Court.
02/25/26 17:10	Village	Canal Rd/ Lentz Rd	Officer conducted traffic stop for expired registration (Oct 2025, observed within village). Driver was issued citation for the offense into Frazeysburg Mayor's Court.
02/26/26 09:07	Village	Black Run Rd	Officer responded to an unruly juvenile at an address on Black Run Rd. No law enforcement action was necessary.
02/26/26 11:49	Village	S Basin St/ W 1st St	Officer conducted traffic stop for speeding (41 in a 25). Driver was issued citation for the offense into Frazeysburg Mayor's Court. It was the driver's second offense in 12 months.
02/27/26 20:54	Cass	Raiders Rd/ Moore Rd	Officer checked on possible crash at location that turned out to be a disabled vehicle. The vehicle was partially in the roadway, so officer stood by until assistance arrived to remove the vehicle.
02/27/26 20:57	Village	South St	Officer responded to an address on South St for a welfare check. Resident checked OK, and did not require any assistance.

END OF CALL LOG AND REPORT.

FIRE REPORT: None Received as the Fire Department got a new system to keep track of totals and they were still working to set it up

EMS	**Fire**	**Misc**	**Total**
#	#	#	#
Village	**Jackson**	**Pike**	**Hanover**
#	#	#	#
Falls Twp. Mut Aid #	**Licking Twp. Mut Aid** #	**Mary Ann Mut Aid** #	**Tri-Valley Mut Aid** #

LEGISLATION:

FIRST READING: NONE

SECOND READING: NONE

THIRD READING: NONE

NEW AND EMERGENCY:

- **ORDINANCE 04-26** Motion Laughton, Second Robison suspending the rules on AN ORDINANCE ESTABLISHING A WATER IMPROVEMENTS FUND (5701) FOR CAPITAL IMPROVEMENTS; AND DECLARING AN EMERGENCY
  FIVE (5) YEAS, ZERO (0) NAYS

- Motion Laughton, Second Ross adopting AN ORDINANCE ESTABLISHING A WATER IMPROVEMENTS FUND (5701) FOR CAPITAL IMPROVEMENTS; AND DECLARING AN EMERGENCY
  FIVE (5) YEAS, ZERO (0) NAYS

- **ORDINANCE 05-26** Motion Laughton, Second Smith suspending the rules on AN ORDINANCE TO AMEND ORDINANCE 01-26 PERMANENT APPROPRIATIONS FOR THE YEAR 2026; AND DECLARING AN EMERGENCY
  FIVE (5) YEAS, ZERO (0) NAYS

- Motion Laughton, Second Smith adopting AN ORDINANCE TO AMEND ORDINANCE 01-26 PERMANENT APPROPRIATIONS FOR THE YEAR 2026; AND DECLARING AN EMERGENCY
  FIVE (5) YEAS, ZERO (0) NAYS

- **ORDINANCE 06-26** Motion Laughton, Second Smith suspending the rules on AN ORDINANCE AMENDING ORDINANCE 09-21, FIXING UTILITY RATES ERRORS; AND DECLARING AN EMERGENCY
  FIVE (5) YEAS, ZERO (0) NAYS

- Motion Laughton, Second Ross adopting AN ORDINANCE AMENDING ORDINANCE 09-21, FIXING UTILITY RATES ERRORS; AND DECLARING AN EMERGENCY
  FIVE (5) YEAS, ZERO (0) NAYS

- **RESOLUTION 09-26** Motion Laughton, Second Robison suspending the rules on A RESOLUTION ACCEPTING THE RESIGNATION OF COUNCIL PERSON PAUL HINDEL; AND DECLARING AN EMERGENCY
  FIVE (5) YEAS, ZERO (0) NAYS

- Motion Laughton, Second Ross adopting A RESOLUTION ACCEPTING THE RESIGNATION OF COUNCIL PERSON PAUL HINDEL; AND DECLARING AN EMERGENCY
  FIVE (5) YEAS, ZERO (0) NAYS

- **DISCUSSION/COMMENTS and MISCELLANEOUS BUSINESS**:

- **VISITOR COMMENT:**

Motion Laughton, Second Smith to adjourn at 8:11 p.m., until April 13th, 2026 at 6 p.m. at the Township Hall, located at the corner of Second Street and State Street in Frazeysburg, Ohio. **FIVE (5) YEAS, ZERO (0) NAYS**

_____
Mrs. KC Smith

_____
Ms. Carol Ross

_____
Mr. Kurt Laughton

_____
Mrs. Tracey Hayes

_____
Open Seat

_____
Mr. Jeff Robison

_____
Mayor Fred R. Wolford, Jr.

_____
Fiscal Officer Emmett Reisinger

All formal actions of the Village of Frazeysburg concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised